

Northern Seminary Catalog

2010-2011

Northern Baptist Theological Seminary
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This catalog describes Northern Seminary's programs for the academic years 2010-2011.
Northern Seminary reserves the right to change without notice any statement in the catalog concerning, but not limited to, policies, procedures, tuition, fees, professors, curricula, and courses.

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From the President

Aged only 19, I was daunted when the President of a seminary wrote to me listing all that they'd require as training for ministry. But, wise man, he finished his letter with these words: "Never forget, the work and the Master are worthy of the best." He was so right.

Northern is the place for those offering God their best, and I pledge to you that faculty and staff will work very hard to make your experience the best. This seminary prepares people for life-changing and world-changing ministries. That doesn't come without effort and sacrifice. It is challenging to mind and body. But "the work and the Master really are worthy of the best," so how could you or I or any of us give less?

You can read a short version of Northern's near 100-year history in this Catalog. And you will get details of our courses. What can't be written so easily is the inner life of Northern and its impact on a student's life. Ask our graduates, and they'll tell you what a good education they had, and with passion they'll also explain that Northern's focus on their spiritual formation and the practicality of training for ministry made this place very special.

Here we're all learners, all seekers, all activists, all evangelists, all servants. We have no greater ambition than to love our Lord, serve our Lord, and witness for our Lord. These are special days, and we sense God is among us at Northern, doing something deeper and more lasting in people's lives than any program, any curriculum, any human brilliance could ever accomplish. We'd be thrilled and privileged if you'd join us and discover that too.

Alistair Brown

Mission Statement

Northern Baptist Theological Seminary affirms its evangelical heritage through its commitments to Jesus Christ as Lord and Savior and to the authority of Scripture. The Seminary offers an educational context that is international, interracial and intercultural for the preparation of men and women who are called by God and empowered by the Holy Spirit for the mission of Christ in the world and the ministries of the Church.

The strategic role of the Seminary is to educate leaders for the churches who will be personally whole and spiritually mature, biblically grounded and theologically competent, pastoral, evangelistic and prophetic.

In partnership with American Baptist churches and in cooperation with the wider Church, the Seminary commits itself to excellence in the pursuit of the mission.

Vision Statement

Our vision is to prepare leaders who will faithfully serve Jesus Christ with evangelical passion and missionary skills in biblically-grounded and culturally relevant ministries.

Statement of Faith

Northern has a Statement of Faith to promote unity and cooperation within the Seminary, akin to the spirit that was proclaimed by the New Testament Church, and to make known to others the tone and substance, which is to be expected in public pronouncements.

All of Northern's full-time faculty, administrators and trustees have affirmed this statement as a testimony of their common commitment to Christ and to the advancement of His Church. While students need not sign the statement, they are encouraged to give special heed to the biblical teachings that form its foundation. Our life of worship, instruction, prayer and fellowship together centers on the shared commitment to Christ.

The doctrinal basis of Northern Baptist Theological Seminary is and shall be:

The Bible is the revealed Word of God, given by the Holy Spirit, and so is fully inspired, authoritative, and the sufficient rule of faith and practice for the believer.

God exists eternally in three persons who are revealed in Scripture as Father, Son and Holy Spirit. While these three are one, each has a special office and activity: God, the Father, is the source, support, and end of all things; God, the virgin-born Son, is the medium of revelation and redemption by virtue of his incarnation, life and death; God, the Holy Spirit, is the one who inspires

divinely chosen persons, reproves the world because of sin, regenerates and sanctifies the believer, and now represents the Son on earth.

Creation is the act by which God brought the universe and all that it contains into existence; the universe is preserved by natural law which is an expression of God's will; at the same time, God's miraculous working is not excluded from nature, as a means of making known God's plan and purpose according to the pleasure of God's will.

Humanity was made in the image of God and originally sinless. Men and women are fallen in Adam, the head of the race, and are now by nature and choice sinners, living in revolt against their Creator, and are unable to escape from their sinful state on their own.

The only way of reconciling sinful humanity to God is provided in the work of Christ, the incarnate Son, fully human and fully divine; in his sinless life, sacrificial death on the cross, resurrection, ascension, and present intercession he reveals at the same time God's grace and loving provisions for all creatures. Humans are reconciled unto God only as they by faith appropriate for themselves the salvation provided in Christ.

The Church is that universal and spiritual body which includes all the redeemed of which Christ the Redeemer is the head; the church in the local and visible sense is a group of believers, immersed on profession of faith in Christ, united under the direct, personal, undellegated lordship of Christ, voluntarily joined together for worship of God, service to others, and for carrying out the work of the Great Commission as given by Christ. Each local church is an autonomous body under Christ, cooperating with other churches of like faith and order in the work of evangelizing the world and advancing the Kingdom of God.

The ordinances are two in number. Baptism is the immersion of a believer in water in the name of the Father, Son, and Holy Spirit, following the confession of faith in Jesus Christ as Lord and Savior; baptism symbolizes the death of the old life and the rising of the new. The Lord's Supper is a memorial instituted by Christ to be kept by believers as a symbol of atoning death, and of himself as the Bread of Life, the one through whom believers have spiritual life and vitality.

The second advent of Christ is his personal return by which the present age will be terminated. The ultimate hope of the believer is not in history but in the great eschatological event by which the present age is brought to its conclusion. The culmination of history takes place in the final judgment in which the unredeemed will be punished through eternal separation from God, and the redeemed will enter into a state of eternal peace and righteousness with God.

(revised 9/2002)

Core Values

Founded in 1913, Northern Seminary is an evangelical community, rooted in Baptist heritage, passionately committed to graduate-level educational excellence with a mission of preparing women and men for effective leadership for the church of Jesus Christ.

We treasure these commitments:

- Gospel.** We live by personal faith in the good news of what God – Father, Son and Holy Spirit - has accomplished in the incarnation, ministry, death and resurrection of Jesus Christ for the salvation of the world.
- Scripture.** We submit to the Word of God, incarnate in Jesus Christ, made known in the whole of Scripture as the supreme authority for faith and practice.
- Mission.** We are driven by God’s mission, which is both global and local, culturally engaged, and holistically committed to evangelizing, discipling, and serving others with compassion.
- Leadership.** We focus on preparing women and men, called by God, to lead local churches and other ministries to faithful effectiveness with wisdom and vision.
- Formation.** We are committed to the spiritual formation of Christ-like leaders to nurture Spirit-formed communities by modeling personal wholeness, biblical faithfulness, and theological competence.
- Community.** We celebrate a vibrant community that brings together in Christ women and men from across racial, cultural, generational, and denominational lines.

(Adopted 3/07)

History of the Seminary

Like many theological seminaries in the United States, Northern Baptist Theological Seminary began as a “protest school.” By the second decade of the twentieth century, many evangelicals in the old Northern Baptist Convention (now the American Baptist Churches, USA) were concerned about the spread of theological liberalism within the denomination. In 1913, a group of lay people from the Second Baptist Church of Chicago decided to establish a new seminary committed to preparing men and women for effective service as pastors, educators, missionaries, and evangelists within an evangelical theological context.

Northern’s first president was Dr. John Marvin Dean, pastor of Second Baptist Church of Chicago,

and its first student was Amy Lee Stockton of California, who went on to become an effective evangelist and Bible teacher. After classes were held in the Second Baptist Church for the first few years, in 1920 Northern moved to a new campus on Washington Boulevard on Chicago's west side and was recognized by the Northern Baptist Convention as one of its seminaries. In its early history, Northern, like many other theological schools of the time, had both undergraduate and graduate programs for the training of Christian workers. During the 1960s, these two programs separated and the undergraduate program became Judson College of Elgin, Illinois.

The twenties, thirties, and forties were difficult years for traditional American denominations, which found themselves caught up in fierce debates over theological diversity and the control of institutions. During those decades, Northern Seminary played an important role in leading the more conservative evangelical forces in the Northern Baptist Convention, but resisted mounting pressures to separate from the denomination. Northern championed a broadly evangelical position distinct from liberal and fundamentalist extremes. Long before it became fashionable elsewhere, Northern also pioneered in its commitments to women, ethnic minorities, and internationals in ministry.

When during the 1940s many conservatives called for a "new evangelicalism," Northern provided impressive leadership. Northern graduates served in significant numbers on the founding faculties of Fuller Theological Seminary (1947) and Denver Conservative Baptist Seminary (1950). They founded many of the newer parachurch organizations that revitalized American religious life after World War II. The founder of Youth for Christ was a Northern graduate; and many of the early editors of Christianity Today magazine, including Carl Henry, Harold Lindsell, and Gilbert Beers, had either graduated from or taught at Northern. International evangelist and historian of revival, J. Edwin Orr, in addition to Kenneth Taylor, who published the Living Bible and founder of Tyndale House, are Northern alumni. Other Northern graduates have served with great distinction as pastors, missionaries, educators, and evangelists, just as the founders of the seminary envisioned.

Northern has graduated a significant number of ethnic leaders from all over the world including Hispanics, Asians, Africans, and African-Americans. Northern recruited African-Americans during those years when many southern schools refused them admission. Miles Mark Fisher, the first black to graduate from Northern (1922), was recognized by Ebony magazine as one of the top black preachers in America in 1954. Louis S. Rawls (1938) made a prodigious contribution to the Kingdom serving as pastor of Tabernacle Baptist Church in Chicago, launching ministries such as Tabernacle Hospital, funeral homes, senior citizen housing, and the Chicago Baptist Institute, and mentoring such leaders as Rev. Clay Evans and Dr. E.V. Hill. Bill Bentley, a 1960 graduate, organized the National Black Evangelical Association and contributed much to racial reconciliation among evangelicals, especially through the National Association of Evangelicals.

During the 1960s, Northern moved to its present campus in Lombard. While staying true to its tradition, Northern continued to develop new programs and perspectives for ministry. Under Dr. Ian Chapman, Northern's seventh president, the seminary renovated its campus, built the Lindner Conference Center, added new academic programs, dramatically increased its endowment, and positioned itself as a leader among evangelical schools in North America and around the world. The year 2001 was one of transition as Dr. Chapman retired as president and became the seminary's chancellor and Dr. Charles Moore was elected president. He served until 2006 at which time John Kirn became the interim president. In 2008 Dr. Alistair Brown was selected as president and is

also serving as the Chief Academic Officer.

Northern retains a unique style. We are evangelical, culturally and socially engaged, and racially diverse. We are convinced that effective ministry today demands a special kind of evangelical faith, one that is committed to the truth of the gospel, unwavering in its loyalty to the Scriptures, empowered by the Spirit, reflective of the Body of Christ's ethnic and cultural diversity, culturally transformative, and unbending in its support of women in ministry

Accreditation

Northern Baptist Theological Seminary is a graduate school accredited by the Association of Theological Schools (ATS) and the Higher Learning Commission of the North Central Association of Colleges and Schools. The seminary is related to the American Baptist Churches, USA. It offers equal opportunity for students, administrative staff and faculty concerning matriculation, employment, or service without regard to matters of gender, race, ethnic heritage, nationality or economic position.

Northern Baptist Theological Seminary is approved for attendance of non-immigrant students under the Immigration and Nationality Act.

Degree Programs at the seminary are approved by the state approving agency for attendance of veterans eligible for VA Educational Benefits under the provisions of the Veterans Administration.

The seminary is accredited by the Association of Theological Schools, 10 Summit Park Dr., Pittsburgh, PA 15275-1103. Phone: (412)788-6505. ATS is the national accrediting agency for theological schools in the United States and Canada.

The seminary is also accredited by the Higher Learning Commission, 30 North LaSalle St., Suite 2400, Chicago, IL 60602 -2504. Phone: (800)621-7440.

Other public information: Annual financial audit reports and the President's annual report are available on file in the Library

Leadership

Administration

Office of the President

Alistair Brown, *President*

Jennifer Ould, *Executive Assistant for the President*

Office of Academic Administration

Alistair Brown, *Chief Academic Officer*

Karen Walker Freeburg, *Dean of Academic Programs*

Blake Walter, *Dean of Academic Administration*

Barbara Wixon, *Executive Assistant for Academic Programs*

Office of External Relations

Greg Henson, *Executive Director of External Relations*

Hannah Tumblin, *Executive Assistant for the Executive Director of External Relations*

Randy Tumblin, *Director of Enrollment Management*

JR Rozko, *Associate Director of Advancement*

Nury DeAngel, *Admissions Assistant*

Barbara Wixon, *Financial Aid Coordinator*

Office of Business Administration

Christie Linsner, *Controller*

Carl L. Towns, *Human Resources and Business Operations Coordinator*

Mary Bowen, *Staff Accountant*

Marilyn Mast Hewitt, *Director of Student Services*

Roni Okubo, *Associate Director of Student Services and Housing*

Information Technology

Dwight Hawley, *Executive Director of Information Technology*

Michael Neil, *Informational Designer*

Scott Ross, *Information Systems Specialist*

Physical Plant

Joseph Newman, *Maintenance Manager*

Carlos Rivera Colón, *Maintenance Support*

Office of the Registrar

Marilyn Mast Hewitt, *Registrar*

Office of Supervised Ministry and First Placement

Ricky Freeman, *Associate Director of Supervised Ministry*

Roni Okubo, *Associate Director of Supervised Ministry*
Nury DeAngel, *Supervised Ministry Assistant*

Brimson Grow Library

Blake Walter, *Director*
Sylvia Pongener, *Assistant Librarian*

Faculty

Charles H. Cosgrove, *Professor of New Testament Studies and Christian Ethics*
 BA, Bethel College; MDiv, Bethel Theological Seminary; PhD, Princeton Theological Seminary.
 Study: University of Tübingen, Instituto Superior Evangélico de Estudios Teológicos (Buenos Aires); Chicago-Kent College of Law

David E. Fitch, *Betty R. Lindner Associate Professor of Evangelical Theology*
 BA, Wheaton College; MA, Northern Baptist Theological Seminary; PhD, Northwestern University.

Ricky Freeman, *Assistant Professor of Pastoral Theology*
 BA, Bishop College; MDiv, Garrett-Evangelical Theological Seminary; DMin, Northern Baptist Theological Seminary

Claude F. Mariottini, *Professor of Old Testament*
 BA, California Baptist College; MDiv, Golden Gate Theological Seminary; PhD, Southern Baptist Theological Seminary. Study: Graduate Theological Union

Robert J. Price, *Associate Professor of Evangelism and Urban Ministry*
 BE, ME, University of Illinois; MA, Governors State University; DMin, Northern Baptist Theological Seminary

Michael J. Quicke, *Charles W. Koller Professor of Preaching and Communications*
 MA, Cambridge University; MA, Oxford University; D.D., William Jewell College

Karen Walker Freeburg, *Associate Professor of Ministry and Christian Spirituality and Dean of Academic Programs*
 BA, University of Puget Sound; MDiv, Northern Baptist Theological Seminary; DMin, Northern Baptist Theological Seminary

Blake B. Walter, *Assistant Professor of Bibliography, Director, Brimson Grow Library, and Dean of Academic Administration*
 BA, Wheaton College; M.L.I.S., Rosary College

Affiliate Faculty

Wayne Gordon, *Affiliate Professor of Urban Ministry*
Sam Hamstra, Jr., *Affiliate Professor of Church History and Worship*

Jeff Hubing, *Affiliate Professor of New Testament*
Michael Neil, *Affiliate Professor of Ministry*
Gary Sattler, *Affiliate Professor of Pastoral Care*
Carla Waterman, *Affiliate Professor of Spiritual Formation*

Adjunct Faculty

Robert Auger, *Adjunct Professor of Pastoral Care*
Daniel Bailey, *Adjunct Professor of Greek*
Michael Bradburn, *Adjunct Professor of Pastoral Care*
Deborah Colwill, *Adjunct Professor of Educational Ministry*
Scott Field, *Adjunct Professor of Ministry*
Jason Gile, *Adjunct Professor of Old Testament*
Marshall Hatch, *Adjunct Professor of Ministry*
Rudi Heinze, *Adjunct Professor of Church History*
Keith Krispin, *Adjunct Professor of Youth Ministry*
Roland Kuhl, *Adjunct Professor of Ministry*
Flint Miller, *Adjunct Professor of Missions*
Joseph Murphy, *Adjunct Professor of Theology*
Jay Noh, *Adjunct Professor of New Testament*
Roy Oksnevad, *Adjunct Professor of Missions*
Ross Peterson, *Adjunct Professor of Pastoral Counseling*
Tracy Smith Malone, *Adjunct Professor of Ministry*
James Wolfe, *Adjunct Professor of Baptist Studies*

Faculty Emeriti

Reidar Bjornard, *Professor of Old Testament, Emeritus*
 Cand. Theol., University of Oslo; ThD, Southern Baptist Theological Seminary. Study: Uppsala University, American School of Oriental Research, Jerusalem

E. Alfred Jenkins, *Professor of Education and Ministry, Emeritus*
 BA, Wheaton College; BD, Northern Baptist Theological Seminary; MA, PhD
 University of Chicago. Study: Harvard University; Oxford University

Osvaldo L. Mottes, *Professor of Religion and Society, Emeritus*
 BS, Instituto Politécnico Otto Krause, Buenos Aires; L Soc, Universidad Argentina de Ciencias Sociales; BTeol, Seminario Bíblico Latinoamericano, San José, Costa Rica Princeton Theological Seminary; PhD, Emory University. Study: Seminario Internacional Teológico Bautista, Buenos Aires; Princeton University

Board of Trustees

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Campus Life and Student Resources

Location and Facilities

Northern Seminary operates at several locations, with the main campus at Lombard, Illinois in Chicago's western suburbs. The Lombard campus is easily accessible to downtown Chicago and O'Hare and Midway Airports. The campus buildings, Brimson Grow Library, Kern Hall, Lindner Tower and the Lindner Conference Center, are within easy walking distance of each other.

Northern Seminary also offers courses in Rockford, as well as on the southwest side of the city of Chicago, in the community of Lawndale. The Seminary seeks to bring theological education closer to where students live and work by offering courses in multiple locations, through the use of online education, and by offering weekend and week-long modular courses.

Brimson Grow Library

The Brimson Grow Library has been designed as a welcoming space for researchers, providing access to theological research materials along with both campus network access and wireless connections to the Internet. In addition to its collection of 50,000 volumes and over 275 journal subscriptions, the Library also offers a wide range of online resources from its own online catalog to the essential ATLA Religion Database to other full-text biblical study tools and language programs. Northern students, faculty, and staff have access to 34 online databases which can be accessed in the library as well as remotely from off campus. The Brimson Grow Library collection has unique emphases in Baptist and evangelical resources including special collections in these areas.

The mission of the Library is to provide the resources necessary to support classroom instruction, student and faculty research, and the use of educational technology both on and off campus. The Library is committed to a high standard of service and believes that its most important resource is the Library staff. Theological scholarship in the 21st century benefits from a wealth of resources both technological and historical, but a common component of all libraries across the centuries is the presence of skilled librarians. The staff members of Brimson Grow Library are available to help researchers make the best possible use of the many resources available today.

An essential resource is the rich network of library consortia available at the local, state, and national levels:

While the Association of Chicago Theological Schools (ACTS) was incorporated in 1984, the libraries of the Chicago-area seminaries have been sharing resources since the 1970s. Today, Northern students have access to the combined resources of 9 theological collections including the five seminaries of the Hyde Park "cluster" in Chicago.

At the statewide level, Northern Seminary is a member of CARLI (Consortium of Academic and Research Libraries in Illinois) which provides access to over 30 million items located at 76 academic libraries around the state of Illinois.

Nationally, the OCLC network provides interlibrary loan services between over 9,000 member libraries, including over 2,200 LVIS (Libraries Very Interested in Sharing) members who agree not

to charge for interlibrary loans.

Brimson Grow Library is meant to be your library, to assist you with your research at Northern. Please let us know how we can help you—you can reach us many different ways:

Email: library@seminary.edu

Front desk: (630)620-2104

Director: Blake Walter (630)620-2115

Web page: <http://www.seminary.edu> – click on the link to the Library

Kern Hall

Kern Hall houses all of the faculty and staff as well as classrooms, the chapel and a prayer chapel. Students and faculty teach, worship, study and relax inside this contemporary facility. Students can sharpen their computer skills in the 10-station computer lab, and their preaching skills in the preaching lab which also serves as the prayer chapel. Students, faculty and staff also gather in Kern Commons for meals, social events and other community-building activities. All of Kern Hall and the classrooms offer wireless internet access.

Lindner Conference Center

The Robert and Carl Lindner Conference Center looks over Northern's beautiful four-acre lake. This excellent facility seats up to 330 guests in the main Kraft Hall welcoming community and educational groups as well as church meetings, weddings and banquets.

Residence Facility

Lindner Tower has one, two and three-bedroom units to accommodate singles, married couples, and families with children. Roommate arrangements for single students can save on rent. The building has a laundry room, mail boxes, storage lockers, and elevators. Included in rental fees are internet access, satellite TV, utilities, unlimited local phone and two parking spaces. In addition, furnished guest apartments are available for short-term stays.

Student Activity Center

The Student Activity Center is located on the first floor of Lindner Tower. This multi-purpose facility includes a game room with ping-pong, Foosball, air hockey and billiards, a TV room with a large screen TV, VCR, and DVD, a prayer room, a Northern student lounge and a catering kitchen.

Community Life

Northern's student body is international, interracial, and intercultural. Founded on Baptist principles, Northern includes students from many other denominational affiliations. Students bring their rich and varied experiences into the classrooms, community worship, and Northern events, enriching the lives of others with their perspectives.

Worship

The Seminary community worships together each week on the Lombard campus at 11:45 a.m. on Tuesdays followed by a community lunch. Worship leaders and speakers include members of the faculty, staff, and students.

Employment

A limited number of on-campus employment opportunities are available in the Seminary Library, Maintenance Department, and various other departments within the Seminary. Both full and part-time employment opportunities in the community near the seminary are excellent. The Associate Directors of Supervised Ministry will assist students with local church placement for internship requirements.

Seminary Success Seminar

Northern offers a ten week course for 3 hours of credit, *IN 300 Seminary Success*, which is designed to help students who are re-entering academic life to refresh their writing and study skills. The seminar focuses on time management, reading skills, preparation for exams and quizzes, the proper use of the library, researching and writing term papers, and how to use the computer in the preparation of footnotes and endnotes.

Computer Lab

Northern's state-of-the art computer lab is located on the upper level of Kern Hall. Students may use the lab for word processing, Internet access, e-mail and other activities. Users provide their own USB Flash drive. Key cards obtained from the Business Office provide 24-hour access.

Student Lounge

Kern Commons, the student lounge, is located on the second floor of Kern Hall. There is a lap top counter, internet kiosk, refrigerator, microwave, tables, vending machines and a hot drink machine for students to use before and after classes or any time a student is on campus. The entire upper level of Kern Hall offers wireless internet computer access. Each student has a campus mailbox located in the file cabinet in the hall outside of room 207.

Books

Required texts for Northern courses may be purchased through online bookstores. Books listed as "Required Reading" in course syllabi are kept on reserve at the front desk in the Brimson Grow Library.

Placement

The Associate Director of Supervised Ministry is available to counsel and assist seniors in securing placement upon graduation. The Seminary networks within the American Baptist Churches, USA, as well as with churches and denominational offices outside the ABC, making openings known to students through the Seminary's website, bulletin boards, and the Supervised Ministry Office.

Food Pantry

Local churches, organizations, faculty, staff and students donate to Northern's food pantry by providing non-perishable food items which are available to students in times of need. Contact the Business Office to access this resource. Because Northern does not have the facilities to store clothing or household items, these should be donated to specific students or outside organizations.

Academic Programs

Introduction

Most people want to know what kind of community we are at Northern. You'll find part of the answer in this Catalog through our Mission and Vision Statements, the Statement of Faith, and our Core Values. The names of our faculty and trustees are listed and there is a short summary of our history.

In that history you'll read, "In 1913, a group of lay people from the Second Baptist Church of Chicago decided to establish a new seminary committed to preparing men and women for effective service as pastors, educators, missionaries, and evangelists within an evangelical theological context."

The key part of that sentence is as true after nearly 100 years as it was right at the beginning. We love God, believe God's Son is the only hope for the world, and are committed to a biblical and practical training of men and women as leaders of God's church so this world hears the gospel and experiences God's love. The ways we deliver training may change, but our mission will never change.

One change is that we now work from three bases in the Chicagoland area. One is our Lombard campus where we've been for more than 45 years. We also have satellite centers in Rockford and on the west side of Chicago at Lawndale Community Church. Our online course offerings continue to grow and a large percentage of our core curriculum is now online. These are days of expansion and development at Northern.

We are a varied community. We are comprised of many different nationalities, and this diversity in the classroom is central to the Northern Seminary learning experience. A large variety of Christian traditions are also represented. Northern is affiliated with the American Baptist Churches, USA, and we value all that has meant and means today. Faculty and students come from many Christian backgrounds, and we learn, share and grow together in Christ, enriched by each other for God's work.

You'll find a treasure of information in this Catalog. Some will read and grasp every word. Some will find there's more than they can absorb. Whichever you feel is true of you, we invite you to contact us soon. We'd be honored to hear your questions, anxieties, hopes and dreams. No-one will ever pressure you to enroll at Northern. But we will work with you to discover God's calling on your life ministry and how you may go forward with that calling.

In our Masters' degree programs and in the Doctor of Ministry Program, Northern Seminary seeks to bring together three key elements. Each of them intersects with the social contexts of ministry today:

- Academic rigor
- Ministry practice
- Spiritual formation

The classical disciplines of Bible, theology, Christian history, and ethics open our minds and hearts for growth in wisdom as leaders in Christ's church. Practical disciplines like preaching, pastoral care, educational ministry, youth ministry, pastoral leadership and administration, evangelism, and supervised ministry present us face to face with deeper biblical and theological questions than we have ever asked before. Spiritual formation happens in every classroom, no matter what the subject matter, as well as in chapel worship and special times of prayer and fellowship. One of the great blessings of study at Northern Seminary is that every professor understands him or herself not only as a teacher and scholar, but – most deeply – as a minister of the gospel of Jesus Christ.

Options for Class Enrollment, Including Online Study

Northern students are able to enroll in courses through a variety of options. During the regular quarter students may register for classes which meet for two hours and forty minutes, one day per week. Some courses are hybrid, with class sessions held on campus and online sessions. Other options are to enroll in courses which meet on a few Saturdays with an online component provided in between the face-to-face sessions, weeklong intensive courses, or courses that are entirely online.

The Master of Divinity is a three- (or four-) year program designed for those God is calling to pastoral or church-based leadership. Some church traditions require the MDiv degree as a prerequisite for ordination, and many Northern students will be preparing for ordained ministry. Other church traditions do not require the MDiv for ordination but encourage ministers and pastors to study for this degree during the course of their ministry. At Northern Seminary we believe that the MDiv program is the best preparation for those seeking to serve the Lord in local church ministry or as missionaries.

The Master of Arts in Christian Ministries is a two-year program designed for those aiming to acquire theological knowledge and sharpen skills for ministry practice, either generally or in a specific area of ministry. Students in this program include lay leaders seeking to develop ministry skill; church or parachurch staff persons desiring to deepen their theological understanding and ministry expertise; or pastors already actively serving in churches that do not require the MDiv degree.

In this ministry Master of Arts degree program, a number of special emphases are available including Missional Church, Urban Ministry, Christian Community Development, Worship and Spirituality, and Youth Ministry. Other emphases are being developed as the Seminary continues to respond to the challenge of ministry in the Church of Jesus Christ in today's world

Masters Specialization is an accredited program for students who want to receive masters-level credit for courses but are not specifically working toward a degree. All of the courses taken in this specialization can be transferred to a degree program. The student may choose courses that are both interesting and personally useful.

Diploma of Ministry is a two-year, non-degree program that incorporates practical ministry training while deepening biblical and theological understanding. It is identical to the Master of Arts in Christian Ministries in style, approach and content.

Diploma of Theology is a one-year, non-degree program which provides a strong foundation in

the academic Christian Heritage. Students study the Old and New Testaments, theology, church history and Christian ethics.

Diploma Specialization is a non-degree program for those who do not want to complete a specific program. The student may pursue a concentration that is both interesting and personally useful.

Certificate Program is a flexible way for students to deepen their biblical understanding and expand ministry skills. In order to receive a certificate the student must complete seven courses in a chosen emphasis.

The Doctor of Ministry is the highest professional degree for ministry. Students in this program have served as pastors, chaplains, missionaries, or in some other form of ministry for at least three years after having received the MDiv degree (or its equivalent). The DMin Program is an excellent way to re-tool, refresh and re-focus in ministry – living out one’s spiritual vocation as a life-long learner in service to our Lord, Jesus Christ.

Selecting the right program involves candid discussion with family, mentors, and Seminary staff. This decision requires careful thought, financial planning, and spiritual discernment. For most of our students it means balancing the many parts of a complex set of personal responsibilities. Most of all, commitment to an academic program at Northern Seminary must be undertaken in a context of much prayer. We are here to partner with you along the way as the Lord guides you.

Admission Requirements for the Masters and Diploma Programs and Certificates

Admission to the academic programs of Northern Seminary is open to individuals who have experienced the call of God to continue the ministry of Jesus Christ and desire to pursue a theological education in response to that call.

Selection for all programs is based on the student’s ability to complete high quality graduate and/or postgraduate work as shown by the distinction of the previous academic record, writing proficiency as evidenced in the student’s autobiographical statement, support of a local congregation, and personal qualities and gifts appropriate for ministry as evidenced by letters of recommendation.

As you consider enrolling in seminary you will need to decide which program of study best meets your career, formation and educational needs. Northern Seminary is committed to assist you to find the program that is the best fit for you.

Admission Criteria for Master of Divinity, Master of Arts in Christian Ministries, and Masters Specialization:

1. Baccalaureate degree from an accredited college of recognized standing
2. Undergraduate cumulative Grade Point Average of at least 2.5 on a 4.0 scale
3. Completed application for admission
4. Letter of reference from your pastor

5. An autobiographical statement

Admission Criteria for Diploma of Ministry, Diploma of Theology and Diploma Specialization:

1. Completed application for admission
2. Letter of reference from your pastor
3. An autobiographical statement

Admission Criteria for Certificates

Completed application for admission

Procedures for Admission

1. The Application for Admission must be completed in full and returned with the \$35 application fee (nonrefundable) to the Office of Admissions.
2. Official transcripts from all undergraduate institutions attended and transcripts of all graduate work done elsewhere, must be forwarded directly to the Office of Admissions. These transcripts should indicate that the student completed a bachelor's degree program with at least a 2.5 Grade Point Average on a 4.0 scale or its equivalent. The Seminary retains the right to request supplementary information, and a student may be admitted provisionally or on academic probation.
3. A candid autobiographical statement of 400 words or more. The statement must be typewritten and include information on the following:
 - a. Christian experience, including Christian conversion and spiritual pilgrimage.
 - b. Your understanding of your Christian responsibility and the vocational role to which you have been called.
 - c. Christian work/ministry you have already done which parallels or validates your decision to apply to seminary.
 - d. Why you have decided to apply to seminary.
 - e. Why you have decided to apply specifically to Northern Seminary.
4. The letter from your pastor is submitted using the provided recommendation form.

Admission Procedures for International Students

In addition to the general Admission Application, all applicants who are not U.S. citizens or

permanent residents of the U.S. must fulfill the following requirements and submit the following additional documentation by February 1, prior to the Fall of anticipated enrollment.

1. International applicants must submit a notarized English translation of the official transcripts of courses taken on the university level which has been prepared by a professional academic translator. A description of the programs and requirements of the institution from which the student received their education should accompany these transcripts. As a graduate professional school, Northern Seminary requires each applicant to hold a baccalaureate degree or its equivalent from an accredited institution for the masters programs and a Master of Divinity degree or its equivalent if applying to the Doctor of Ministry program. In most cases applicants will be required to have their academic work evaluated by the World Education Services (WES) or a similar organization to establish U.S. education equivalency. Additional information about the World Education Services can be found on the WES web site: www.wes.org.
2. International Student Admission Application Supplement—to be completed and returned with the general Application for Admission to the Office of Admission.
3. International Student Financial Responsibilities Form—to be completed and returned to the Office of Admission.
4. Language proficiency. All applicants who are nonnative speakers of English and have received their education outside of the United States are required to demonstrate English language proficiency. The Test of English as a Foreign Language (TOEFL) is the preferred way to demonstrate English language proficiency. Only those applicants who score 550 or better on the paper-based exam or 213 or better on the computer-based exam will normally be considered for unrestricted admission to a full course of study. Information for TOEFL exams is available by writing the Educational Testing Service, Box 899, Princeton, NJ 08540, U.S.A. Northern's institutional code number is: 1558. Information is also available on the TOEFL web site: www.toefl.org.
5. Letter of Endorsement from home church or denomination. The letter should indicate that the church or denomination confirms that enrollment at a graduate theological institution is a needed factor in the applicant's future ministry. This endorsement must be specific, identifying the type of ministry and position of leadership the applicant will assume upon completion of study at Northern. The letter should also indicate that there is mutual understanding and expectation between the applicant and the home church or denomination that the applicant will return to the home country to minister with the applicant's own people immediately upon completion of the degree.

All documents should be sent to:

Office of Admissions
 Northern Seminary
 660 E. Butterfield Rd., Lombard, IL 60148-5698
 Phone: 630-620-8109
admissions@seminary.edu · www.seminary.edu

Additional Information for International Students

1. International students must begin studies during a Fall quarter.
2. International student application deadline is February 1 prior to the Fall quarter of intended enrollment.
3. Northern will issue a Form I-20 ONLY after receipt of all required applications and financial documentation. (See the section, Application for a F-1 (Student) Visa, below.)
4. The Designated School Official (DSO) for Northern Baptist Theological Seminary is the Registrar, Marilyn Mast Hewitt. She can be reached by phone at 630-620-2196 or by FAX at 630-620-2190, or by email to registrar@seminary.edu.
5. International students are required to submit to Northern Seminary a \$2,000 deposit for return airfare, and a \$3,000 cost of living deposit by Aug. 1, prior to the Fall quarter of intended enrollment.
6. International students are expected to arrive on campus by August 15, preceding the Fall quarter of first enrollment. This allows adequate time for transition and orientation to both the U.S., Northern Seminary, campus life, the climate of the Midwest, and for timely registration of children for public school enrollment. The local school year for children usually begins during the last week of August.
7. Each student is responsible for arranging adequate care for their family in the home country during their absence. Students should not plan to financially support the family at home while attending seminary.
8. It is expected that International students will return home immediately upon completion of the course of study at Northern. The goal of the seminary in the admission of international students is to serve Jesus Christ through the training of leaders who rise up out of a specific context and will return to that context further prepared to serve Christ's church. When students choose to remain in the United States upon completion of their studies, the seminary believes it has contributed to the hindrance of God's development of leadership across the world.

Application for a F-1 (Student) Visa

1. The Form I-20 is a government form through which Northern Seminary certifies to the U.S. government that a student is eligible for F-1 student status. It certifies that the student has: met the seminary's admission requirements; been accepted for a full course of study; and proven that the student has sufficient money to study and live in the United States without working illegally or suffering from poverty. Students need a Form I-20 to obtain an F-1 student visa or status, or to keep lawful F-1 status when transferring or changing schools within the United States. Transferring students do not have to receive the Form I-20 before coming to Northern Seminary unless they are traveling outside the United States before

classes begin. Northern Seminary will issue a Form I-20 only after a student has been admitted and has submitted the Application for Form I-20 and required supporting documentation. If a student has not received the Application for Form I-20, the student should contact the Office of Admissions at Northern Seminary.

2. To come to the United States and attend Northern Seminary, international students must make an appointment with their nearest American embassy or consulate and apply for an F-1 student visa. Before applying for the visa, the student should understand the process and rules governing the issuance of U.S. visas. Many visa applications fail. In some countries, most applications fail. Often it is because the student did not understand the rules or was not prepared. Do not let this happen to you.
3. In order to maintain F-1 student status, a student must:
 - a. Keep one's passport valid.
 - b. Attend the authorized school.
 - c. Carry a full course of study.
 - d. Make normal progress toward completing a seminary degree.
 - e. Complete the transfer procedure to change schools.
 - f. Complete a program extension procedure if permission is needed to remain longer than the time estimated on the Form I-20.
 - g. Limit authorized employment to no more than 20 hours per week while school is in session or 40 hours in the summer. Do not work without authorization.
 - h. Report a change of address to the INS and the Registrar at Northern Seminary within 10 days of completing the move. All required forms and applications can be obtained by contacting the Office of Admissions at Northern Seminary.
 - i. Submit documentation of any change of visa status to the Registrar at Northern Seminary within 10 days of the change.

Masters Programs

Master of Divinity

The Master of Divinity (MDiv) is the basic professional degree required for ordination in most denominations. Because of the many specializations in ministry today, the MDiv program is flexible and seeks to prepare persons for a number of ministry vocations, including pastoral ministry in a local congregation; missions; teaching; leadership in denominational, social service, and community

agencies; and chaplaincy in a college, hospital, or military setting. The MDiv is required preparation for those intending to pursue the Doctor of Ministry degree sometime in the future and is considered the best preparation for those who plan to do PhD work with the goal of teaching in a theological seminary.

Goals of the Master of Divinity Program

The goals of the MDiv program are to prepare men and women for effective, culturally relevant ministry through academic study, ministerial training, and spiritual and professional formation. Specifically, the MDiv is designed to enable students to:

- Develop a thorough and critical understanding of Christian heritage (Bible, Theology, Church History, Ethics).
- Acquire an understanding of the social structures and cultural realities within which Christian institutions live and carry out their missions.
- Exercise the various skills of ministry under the supervision of trained personnel and subject to critical reflection with scholars of religious heritage as well as the behavioral sciences.
- Cultivate experiences through which students may grow in those qualities essential for the practice of ministry: spiritual and personal maturity, leadership, a vital personal faith, and deepening commitment to the practice of ministry.

Description of the Master of Divinity Degree

The MDiv degree consists of 108 hours and can be completed in three years of full-time study (i.e., four courses per term), though many students find that four years is a more reasonable expectation, given the complexities of their lives and schedules. The program consists of four parts.

Christian Heritage – 16 courses are required in Christian Heritage. Christian ministry arises from solid biblical, historical, theological, and ethical foundations. Therefore, MDiv students take an introductory-level Bible course; three required courses and an elective course in Old Testament and in New Testament; three required courses in Theology and in Church History; and an Ethics course.

Christian Ministry – 12 or 13 courses are required in Christian Ministry (see the summary below for details). Since seminary graduates pursue many different ministry opportunities, students are free to select their own courses in a number of ministry areas which are grouped in three main categories: the Community of God Gathered, the Community of God in Mission, and the Community of God in Formation.

Supervised Ministry and Assessment – 4 courses in supervised ministry are required. In the first year, students complete Formation for Christian Ministry. In the second year, students complete a two-quarter supervised internship; and in the last year, they enroll in Integrative Seminar in which they demonstrate the ability to integrate biblical, theological, historical, and ethical resources with ministry skills in relevant ministry situations. Each

summer students meet with their Enrollment Advisor and a member of the Supervised Ministry team in order to review and update learnings and growth goals and to receive ongoing mentoring support.

Electives – students may choose 3 or 4 elective courses in areas of interest.

During the first quarter of study students are assigned a personal Enrollment Advisor who assists the student with assimilation to seminary life and provides academic counsel from the beginning of seminary studies through to graduation.

Students are required to complete the MDiv within seven years. Extensions must be approved by the faculty. A minimum cumulative Grade Point Average of 2.0 is required to graduate.

Students may transfer up to 54 hours of course work earned at another ATS-accredited theological institution; but they must take a minimum of 54 hours with Northern faculty at the Lombard campus. Online courses and courses taken at one of Northern's satellite locations do not count toward the required number of courses to be taken at the Lombard campus. The Registrar will officially determine the number of hours of transfer credit when the student has been admitted to the seminary and has provided official transcripts of the work for which he or she is requesting transfer credit.

Summary of MDiv Degree Requirements

Christian Heritage (16 courses/48 hours)

IN 301 Exploring the Bible	3
OT 301 The Pentateuch	3
OT 302 The Former Prophets	3
OT 458 Old Testament Theology	3
OT Elective	3
NT 301 Matthew/Mark/Luke	3
NT 302 Paul and His Letters	3
NT 450 New Testament Theology	3
NT Elective	3
CH 301 Early/Medieval Christianity	3
CH 302 Reformation/Modern Christianity	3
CH 407 History of American Religion	3
TH 301 Christian Theology I	3
TH 302 Christian Theology II	3
TH 303 Theology of Church and Culture	3
* Ethics Course	3

Christian Ministry (12-13 courses/36-39 hours)

Worship Course	3
Educational Ministry Course	3
Homiletics (2 courses)	6
**Congregational Life Course	3
Evangelism Course	3

Missions Course	3
Church and Community Course	3
Pastoral Care Course	3
Pastoral Care Elective	3
Spirituality Course	3
Clinical Pastoral Education or equivalent	3-6
Supervised Ministry (4 courses/12 hours)	
*** SM 301 Formation for Christian Ministry	3
SM 401 Internship I	3
SM 402 Internship II	3
SM 501 Integrative Seminar	3
General Electives (3-4 courses/9-12 hours)	9-12
Total Hours Required	108

* *Pastoral Ethics required for ABC ordination*

** *IN 302 Baptist Polity and History is required for ABC ordination*

*** *Required during the first quarter of study*

Master of Arts in Christian Ministries (MACM)

Northern Seminary offers a professional ministry Master of Arts degree that is designed for persons seeking focused training in Christian ministries. The MACM program is not intended for people preparing for the ordained pastoral ministry in traditions requiring the MDiv for ordination. More specifically, this degree is meant for:

- Persons serving in church or parachurch staff positions who desire leadership training in specific areas of their ministry along with course work in the basic disciplines of theological education.
- Lay people who want graduate theological education and practical skill training in Christian ministries.
- Ordained ministers without the MDiv who seek formal theological and practical ministry training.

Goals of the MACM Program

The goals of the MACM program are to:

- Provide students with foundational knowledge at the graduate level in Old and New Testaments, Theology, Church History, and Ethics.
- Assist students through a concentration of elective courses and ministry supervision to develop their understanding of and skills in the practice of Christian ministry, either

generally or within a particular area of emphasis.

- Foster the students' ability to integrate theology and ministry practice.

The Master of Arts in Christian Ministries is a practical ministry degree designed to provide excellent training for those called to various fields of Christian service. Students are encouraged to work with their Enrollment Advisor to tailor the program to their specific vocational goals.

Description of the MACM Program

The MACM consists of 66 quarter hours and is designed to be completed in two years of full-time study (i.e., three to four courses per term). Requirements include 12 courses in Bible, Theology, Church History, and Ethics; 6 courses in Christian ministries; and 4 courses in supervised ministry (see the MDiv description of supervised ministry above).

The MACM program offers a number of ministry emphases which a student may complete by choosing 5 Christian ministry courses within a specific field. Students who complete the requirements for a particular emphasis will have that emphasis noted on their transcript. The emphases are described more fully below.

During the first quarter of study students are assigned a personal Enrollment Advisor who assists the student with assimilation to seminary life and provides academic counsel from the beginning of seminary studies through to graduation. The advisor will assist the student in designing a course of study that will best serve the student's ministry goals.

Students are required to complete the degree in five years. Extensions must be approved by the faculty. A minimum cumulative Grade Point Average of 2.0 is required to graduate.

Students may transfer up to 33 hours of course work taken at another ATS-accredited theological institution; however, a minimum of 33 hours must be completed on Northern's Lombard campus. Online courses and courses taken at one of Northern's satellite locations do not count toward the required number of courses to be taken on the Lombard campus. The Registrar will officially determine the number of hours of transfer credit when the student has been admitted to the seminary and has provided official transcripts of all work for which he or she is requesting transfer credit.

Summary of MACM Degree Requirements

Core Courses (12 courses/36 hours)

IN 301 Exploring the Bible	3
OT 301 The Pentateuch	3
OT 302 The Former Prophets	3
OT 458 Old Testament Theology	3
NT 301 Matthew/Mark/Luke	3
NT 302 Paul and His Letters	3
NT 450 New Testament Theology	3

CH 301 Early/Medieval Christianity	3
CH 302 Reformation/Modern Christianity	3
TH 301 Christian Theology I	3
TH 302 Christian Theology II	3
Ethics Course	3
Christian Ministry Courses (6 courses/18 hours*)	18
If a student chooses to complete a specific emphasis, 5 courses should be taken in that emphasis.	
Supervised Ministry (4 courses/12 hours)	
** SM 301 Formation for Christian Ministry	3
SM 401 Internship I	3
SM 402 Internship II	3
SM 501 Integrative Seminar	3
Total Hours Required	66

* Students will meet with their Enrollment Advisor to customize series of ministry courses

** Required during the first quarter of study

Non-Degree Programs

Masters Specialization (Graduate Certificate)

Specializations are available for Christian leaders who want to study on the graduate level with the goal of obtaining personal and professional growth and advanced ministerial skill development. The Masters Specialization program is intended for the following leaders:

- Lay people who want graduate level training to become better Christian education teachers, church leaders, youth workers, pastoral care-givers, and the like.
- Church staff, including pastors, who want to develop new or sharpen current ministry skills in specific areas.
- Anyone who desires to study in a particular area such as Bible, Theology, Church History, and Ethics for personal enrichment and spiritual growth.

The Masters Specialization consists of 27 hours (9 courses). Students develop their specific program based on personal interest and goals. No specific courses are required. Courses are available in Bible, Theology, Church History, Ethics, Religion and Society, Pastoral Care, Christian Education, Youth Ministry, Worship, Spirituality, Pastoral Ministry, Evangelism, Urban Ministry, Missions, and other Christian ministries. Students may complete the specialization in one year of full-time study or take classes at their own pace. Credit earned through these nine courses can be transferred to a degree program.

At least 18 hours (6 courses) must be completed at Northern. Transferred coursework must follow the guidelines stated under "Transfer of Credit" in the Academic Policies and Procedures section of

the catalog.

Diploma of Ministry

This two year, non-degree program is designed for students without an undergraduate degree or those desiring theological education focused on Masters level study. This program incorporates practical ministry training in Preaching, Pastoral Care and Counseling, Adult and Children's Ministries, Cross-Cultural Ministry, Worship, Urban Studies, Youth Ministry, Missional Church and Evangelism while deepening biblical and theological understanding. The Diploma of Ministry consists of 66 credit hours and mirrors the Master of Arts in Christian Ministries Program (MACM) listed above.

Courses are taken in the areas of Bible, Old and New Testament, Church History, Theology, Christian Ministry, and Supervised Ministry and Assessment.

Summary of Diploma of Ministry Requirements

Core Courses (12 courses/36 hours)

IN 301 Exploring the Bible	3
OT 301 The Pentateuch	3
OT 302 The Former Prophets	3
OT 458 Old Testament Theology	3
NT 301 Matthew/Mark/Luke	3
NT 302 Paul and His Letters	3
NT 450 New Testament Theology	3
CH 301 Early/Medieval Christianity	3
CH 302 Reformation/Modern Christianity	3
TH 301 Christian Theology I	3
TH 302 Christian Theology II	3
Ethics Course	3

Christian Ministry Courses (6 courses/18 hours*) 18

If a student chooses to do a specific emphasis,
5 courses should be taken in that emphasis.

Supervised Ministry (4 courses/12 hours)

** SM 301 Formation for Christian Ministry	3
SM 401 Internship I	3
SM 402 Internship II	3
SM 501 Integrative Seminar	3

Total Hours Required 66

Diploma of Theology

The Diploma of Theology is a one-year, non-degree program designed for students without an undergraduate degree or those desiring theological education focused on Masters level study. It

provides a strong foundation in the Bible, Church History and Theology. The program consists of 33 credit hours.

Summary of Diploma of Theology Requirements

Core Courses (11 courses/33 hours)

IN 301 Exploring the Bible	3
OT 301 The Pentateuch	3
OT 302 The Former Prophets	3
NT 301 Matthew/Mark/Luke	3
NT 302 Paul and His Letters	3
CH 301 Early/Medieval Christianity	3
CH 302 Reformation/Modern Christianity	3
TH 301 Christian Theology I	3
TH 302 Christian Theology II	3
Ethics Course	3
SM 301 Formation for Christian Ministry	3

Total Hours Required **33**

Diploma Specialization

The Diploma Specialization is a non-degree program consisting of 27 hours (9 courses) and is designed for students without an undergraduate degree or those desiring theological education focused on Masters level study. Students develop their specific program based on personal interests and goals. Courses are available in Bible, Theology, Church History, Ethics, Religion and Society, Pastoral Care, Christian Education, Youth Ministry, Worship, Spirituality, Pastoral Ministry, Evangelism, Urban Ministry, Missions, and other Christian ministries. Students may complete any specialization in one year of full-time study or take classes at their own pace. Credit earned for these nine courses can be transferred to any of Northern's diploma programs.

Certificate Program

The Certificate Program is a flexible way for students to deepen their biblical understanding and expand ministry skills. In order to receive a certificate the student must complete seven (7) courses in a chosen emphasis (see below).

Program Emphases

A program emphasis may be completed as part of a student's academic program. In order to complete an emphasis a student may select five (5) courses from the following subject areas or customize an emphasis. The student's Enrollment Advisor and the Registrar can help in the selection of courses for a particular emphasis. Below is a list of popular emphases and the programs through which they may be completed.

Baptist Studies Emphasis

It is important for Baptist students to think critically and achieve clarity on what constitutes identification and belonging within the Baptist tradition. Through the following courses students have the opportunity to understand the life and faith of Baptists from a historical, contemporary, practical and theological perspective. In addition, the series fulfills course requirements for ordination within the American Baptist Churches, USA.*

*Baptist students from all denominational contexts are encouraged to obtain ordination requirements from their regional denominational representatives early in their seminary studies. This will enable a student to plan their course of studies accordingly.

Examples of Baptist Studies courses include:

- Baptist Polity and History
- Pastoral Ethics
- Theological Identity in Baptist Life
- Worship in Baptist Traditions

A Baptist Studies Emphasis can be completed as part of the following programs:

- Master of Divinity
- Master of Arts in Christian Ministry
- Masters Specialization
- Diploma of Ministry
- Diploma Specialization

Biblical Studies Emphasis

This emphasis is for those who want to enrich their knowledge of the Bible, theology, ethics and/or biblical languages.

Examples of Biblical Studies courses include:

- Greek I
- Parables of Jesus
- Theology of Church and Culture
- The Major Prophets
- Introduction to Christian Ethics

A Biblical Studies Emphasis can be completed as part of the following programs:

- Master of Divinity
- Master of Arts in Christian Ministry
- Masters Specialization

Christian Community Development Emphasis

Northern Seminary has partnered with Lawndale Community Church in Chicago and the Christian Community Development Association to offer a unique opportunity for individuals passionate about serving Christ in urban communities, particularly for those interested in “reclaiming and restoring under-resourced communities,” to study with some of the top leaders in the Christian

Community Development movement. This emphasis provides a dynamic, first-hand educational experience that challenges and prepares students to engage in holistic transformation of the urban community.

Examples of Christian Community Development courses include:

- Christian Community Development
- A Biblical Theology of Ministry to the Poor
- Church-based Community Development
- Urban Field Experience
- Creative Preaching in Urban Ministry

A Christian Community Development Emphasis can be completed as part of the following programs:

- Master of Divinity
- Master of Arts in Christian Ministry
- Masters Specialization
- Diploma of Ministry
- Diploma Specialization

Leadership Emphasis

This emphasis will be of interest to those who want to deepen their knowledge of Christian leadership, ethics, and developing leaders in the church.

Examples of Leadership courses include:

- Introduction to Christian Ethics
- Developing Emergent Leaders
- Tools for Transformational Leadership
- Discipling and Mentoring
- Christian Leadership

A Leadership Emphasis can be completed as part of the following programs:

- Master of Divinity
- Master of Arts in Christian Ministry
- Masters Specialization
- Diploma of Ministry
- Diploma Specialization

Missional Church Ministry Emphasis

This emphasis is suggested for those who want to learn how to: address the unique issues encountered in ministry in the contemporary context; reflect on and engage in shifting congregational paradigms; and develop practical, authentic and culturally relevant ministries.

Examples of Missional Church Ministry courses include:

- Missional Church Leadership
- Missional Ecclesiology: Renewing the Practices

Theology of Church and Culture
Developing Emergent Leaders
Current Practices in Worship and Spirituality

A Missional Church Ministry Emphasis can be completed as part of the following programs:

Master of Divinity
Master of Arts in Christian Ministry
Masters Specialization
Diploma of Ministry
Diploma Specialization

New Testament Emphasis

This emphasis is for those who want to enrich their scriptural knowledge by studying subjects such as the Gospels, New Testament epistles, specific books of the New Testament or worship in the early church.

Examples of New Testament courses include:

Matthew, Mark and Luke
Paul and His Letters
Parables of Jesus
Worship in the Early Church
Romans

A New Testament Emphasis can be completed as part of the following programs:

Master of Divinity
Masters Specialization

Old Testament Emphasis

An emphasis in Old Testament is for those who want to deepen their knowledge of the Bible through the study of subjects such as The Pentateuch, Former Prophets, Old Testament theology or specific books of the Old Testament.

Examples of Old Testament courses include:

The Pentateuch
Former Prophets
Old Testament Theology
Psalms
Jeremiah

An Old Testament Emphasis can be completed as part of the following programs:

Master of Divinity
Masters Specialization

Pastoral Care Emphasis

This emphasis will help prepare students who are interested in providing pastoral care as an

essential part of their ministry.

Examples of Pastoral Care and Counseling courses include:

- Introduction to Pastoral Care
- Introduction to Pastoral Counseling
- Conflict Mediation
- Pastoral Care in Life Transitions
- Pastoral Care of Women

A Pastoral Care and Counseling Emphasis can be completed as part of the following programs:

- Master of Divinity
- Master of Arts in Christian Ministry
- Masters Specialization
- Diploma of Ministry
- Diploma Specialization

Spirituality Emphasis

The spirituality emphasis trains leaders to guide the people of God in spiritual development, teach them how to grow in relationship with Christ, and lead them toward maturity in their faith.

Examples of Spirituality Emphasis courses include:

- Life in the Spirit
- Formation for Christian Ministry
- Taking Scripture to Body and Soul
- History of Worship and Spirituality
- Classics of Christian Devotion

A Spirituality Emphasis can be completed as part of the following programs:

- Master of Divinity
- Master of Arts in Christian Ministry
- Masters Specialization
- Diploma of Ministry
- Diploma Specialization

Theology Emphasis

This emphasis includes a variety of theology courses which challenge students to think biblically and critically about the Christian faith, witness and praxis.

Examples of Theology Emphasis courses include:

- Christian Theology I and II
- Contemporary Theology
- The Cultural Captivity of the Church
- Theological Identity in Baptist Life
- Contemporary Perspectives in Black Theology

A Theology Emphasis can be completed as part of the following programs:

- Master of Divinity
- Masters Specialization

Urban Ministry Emphasis

Individuals preparing for ministry in a contemporary urban context are faced with unique challenges from addressing the complex needs of the community to developing culturally relevant ministries. This emphasis is for those who are called to minister in an urban context and want to learn more about the unique issues encountered in the urban church.

Urban Ministry emphasis courses may include:

- Urban Ministry of the Church
- Urban Ministry: Creative Preaching
- Urban Field Experience
- Toward a Theology of Urban Ministry
- Cross-Cultural Urban Ministry

An Urban Ministry Emphasis can be completed as part of the following programs:

- Master of Divinity
- Master of Arts in Christian Ministry
- Masters Specialization
- Diploma of Ministry
- Diploma Specialization

Worship Emphasis

This emphasis provides a solid theological foundation for worship leaders and practitioners.

Examples of Worship Emphasis courses include:

- History of Worship and Spirituality
- Theology of Worship and Spirituality
- Leading and Designing Worship
- Worship in the Early Church
- Current Practices of Worship and Spirituality

A Worship Emphasis can be completed as part of the following programs:

- Master of Divinity
- Master of Arts in Christian Ministry
- Masters Specialization
- Diploma of Ministry
- Diploma Specialization

Worship & Spirituality Emphasis

This emphasis is for church leaders who want to gain specialized skill for ministry in the areas of worship and spirituality.

Examples of Worship & Spirituality courses include:

Theology of Worship and Spirituality
 Leading and Designing Worship
 Worship in the Early Church
 Life in the Spirit
 Taking Scripture to Body and Soul

A Worship & Spirituality Emphasis can be completed as part of the following programs:

Master of Divinity
 Master of Arts in Christian Ministry
 Masters Specialization
 Diploma of Ministry
 Diploma Specialization

Youth Ministry Emphasis

This emphasis helps students to develop culturally relevant youth ministries and shape the spiritual formation of youth in the contemporary context.

Youth Ministry emphasis courses include:

Theology/Philosophy of Youth Ministry
 Adolescent Development
 Adolescent Culture
 Teaching Strategies in Youth Ministry
 Spiritual Formation of Youth

A Youth Ministry Emphasis can be completed as part of the following programs:

Master of Divinity
 Master of Arts in Christian Ministry
 Masters Specialization
 Diploma of Ministry
 Diploma Specialization

Supervised Ministry

Northern Seminary believes the church needs skilled ministers who know God and respond to God in ministry which is reflective of the character and nature of Christ. Through the Supervised Ministry Program, MDiv and MACM students have the opportunity to serve and learn under the guidance of seasoned ministers. The interplay of supervised ministry and reflection helps students critically evaluate their ministry styles, grow in Christ, and verify their calling to Christian ministry.

The Supervised Ministry program consists of four parts:

Formation for Christian Ministry
 Internship I and II
 Clinical Pastoral Education (CPE) or a CPE Equivalency (MDiv students only)
 Integrative Seminar

Formation for Christian Ministry

In the first year of study students enroll in SM 301 Formation for Christian Ministry. This course is a small group experience under faculty leadership with designated readings, prayer, guided discussion, peer reflection and support. In addition, students participate in a vocational and ministerial professional assessment process. The primary agenda of the course is to assist students as they seek to understand themselves as followers of Jesus Christ, in pursuit of seminary training in order to serve Christ's church in ministry. In class, students reflect upon the following questions:

Who has God created me to be?

What are my gifts?

How do I interpret my call?

How does my church community perceive me as a minister?

How does my understanding of God, self and other, personality, psychological makeup, and life experience speak to my call to ministry?

Where am I in terms of personal formation, Christian character, spiritual maturity, integration of faith and practice, and ministerial skill development?

Students develop a Seminary Formation Plan which is reviewed annually and includes accountability partners for their growth plan. The Seminary Formation Plan touches on topics such as ministerial skills, ethics, spiritual disciplines, readiness for ministry and self-care/self-awareness. The plan also covers any recommendations given to the student by the Midwest Ministry Development Center.

Internship I and II

In the second year of study, students complete a two-quarter Internship (SM 401 and SM 402) in a local church or other ministry context. Internship provides opportunities for students to develop/enhance ministry skills under the supervision of an experienced pastor or ministry mentor. In class, students present case studies which are used to facilitate theological reflection and peer reflection.

The Supervised Ministry Office provides information sessions and individual counseling in order for students to locate an appropriate place for their internship. Students must consult with the Supervised Ministry office before contracting with a site for internship. Placement will be approved only with those churches or agencies that agree to meet the established standards of supervision. Students and supervisors work together to design supervised ministry experiences that are compatible with the student's understanding of their call to ministry.

Clinical Pastoral Education

After completing *PC 301 Introduction to Pastoral Care* or *PC 302 Introduction to Pastoral Counseling* and 30 hours of seminary course work, students may enroll in Clinical Pastoral Education (CPE) or CPE Equivalency. These experiences utilize a concentrated experiential method of theological education which examines pastoral care practice in acute ministerial contexts. CPE and CPE Equivalency are intended to be transformational experiences. There are two options for completing this requirement:

1. Clinical Pastoral Education is accredited by the Association of Clinical Pastoral Education.

2. CPE Equivalency is a course at Northern combined with a clinical experience at the DuPage County Convalescent Center or another site approved through consultation with the Supervised Ministry office.

Individual supervision, small group discussion with one's peers enrolled in the course, and interdisciplinary dialogue are major resources for both of these experiences. These resources assist students in meeting the following objectives:

- deepening one's appreciation of the human predicament
- recognizing resources for ministry that reside in their unique life history, spiritual pilgrimage, and ministry experience
- learning to convert experience into learning
- utilizing peer reflection in order to enhance one's self understanding and learning
- growing as a professional pastoral care giver
- integration of person, pastoral role, belief and knowledge

The Accredited CPE Option is a hospital chaplaincy and small group experience completed under the direction of a trained ACPE Supervisor. It may be completed full time in the summer, part time during one quarter, or in an extended period of time such as one or two days a week over a period of seven to nine months. In order to enroll in CPE at a site accredited by the Association of Clinical Pastoral Education, students must complete an application (available online at www.acpe.edu) and interview with the hospital's CPE supervisor approximately six months in advance of the quarter they intend to complete CPE. While there are occasionally openings immediately preceding the beginning of a CPE program, students should not expect to be accepted without adequate notice.

Students intending to serve as a chaplain in a clinical setting or the military are encouraged to select an ACPE accredited program since it is the only option which results in the student receiving a unit of credit from the Association of Clinical Pastoral Education. This unit of credit is usually mandatory for hospital employment or military service. This option may also be mandatory for ordination in some denominations.

NOTE: Students are expected to consult with their denomination before selecting a CPE option. If you are considering ministry in a professional hospital chaplaincy role you will need to learn more about specific requirements for chaplaincy certification, not limited to: the number of hours of seminary credit which must be earned (the number may be more or less than what is required for the completion of the Northern Seminary MDiv degree), the number of units of CPE which must be completed in an ACPE accredited clinical setting, and whether or not units of CPE may be used toward certification if you have used those units toward seminary graduation requirements.

The CPE Equivalency option will provide the student with a clinical experience which may be completed in the place of, or in addition to, an accredited Clinical Pastoral Education (CPE) program. The CPE Equivalency option enables the full-time working student to complete a professionally supervised ministry experience. Only students who are working full-time may enroll in CPE Equivalency.

The CPE Equivalency requires a clinical experience at DuPage County Convalescent Center or a site

approved through consultation with the Associate Director of Supervised Ministry. Each of these sites offer some flexibility regarding hours. Students applying must be able to complete 160 hours of ministry—or approximately 16 hours per week for ten weeks--unless the student negotiates an alternative schedule with the site supervisor.

An application form for CPE Equivalency and biographical statement (available on the Supervised Ministry Web page) must be submitted to the Associate Director of Supervised Ministry for approval by the registration deadline for the quarter in which the student intends to enroll.

Integrative Seminar

In the last year of seminary, students enroll in *SM 501 Integrative Seminar*. In this class students demonstrate their ability to integrate their knowledge of the theological disciplines with their practice and skill in ministry. This small group experience enables students to write a statement of faith (required by many denominations for ordination) and correlate that statement with a ministry application paper in which students apply their “stated” theology to a ministry issue, which is required by many denominations for ordination, and to examine that statement in small group reflection.

For more information, contact the Supervised Ministry Office at 630-705-8251.

Doctor of Ministry Program

The Doctor of Ministry (DMin) degree is the highest earned professional degree for ministry. Built upon the Master of Divinity degree or its equivalent, the program enables pastors, chaplains, judicatory officials and other ministry professionals to undertake doctoral study that is both academically rigorous and deeply engaged in ministry practice, personal renewal, and God’s mission in the world.

Through the DMin program ministry leaders engage in an intentional reflective community of learning where ministry issues and opportunities are seen in light of Bible, theology, culture and our shared focus of Christ’s mission. During intensive course weeks, faculty and one’s colleagues in ministry studies provide insight, raise questions and facilitate dialogue which leads to fresh ministry responses in each person’s ministerial context.

Program Completion Time

DMin courses are held in a one-week intensive format. The program is designed to be completed in five years. The maximum time to complete the program is six years. A Program Continuation Fee of \$1,000 will be charged annually at the start of the seventh year.

Occasionally a student will need more time to complete program requirements. At the end of the sixth year a program extension must be requested through the DMin Committee. The outer limit for completion of the program is ten years.

Full-Time Status

In order to be considered a full-time student in the DMin program you must register for at least 8 hours of credit each year. To prevent student loans and/or deferments from being withdrawn, a student must be registered as a full-time student.

Curriculum

The Doctor of Ministry program requires the completed of 36-37 quarter hours of study. Students engage in 3 required core courses, a reflective ministry assessment, 4-5 classes within an area of specialization, and the development of a ministry action culminating in the development of a written thesis. Each course is offered in a one-week intensive format.

12 quarter hours	Required Core Courses
8 quarter hours	Thesis Project, Research and Writing
Remaining hours	Elective Courses

These courses will vary depending on the area of emphasis chosen or designed

Course Content

Pre-Course Work

Prior to each intensive course, students complete reading, reflection and the development of projects/papers through which learning is applied to one's own ministerial context. Participants bring a variety of individual ministry issues to the course. Each course is designed with this in mind so readings and assignments allow for flexibility in terms of personal focus.

Intensive Week

Class sessions involve engagement of heart, intellect and of issues of practical implementation. The goal is to create a community of faith, learning and support. During class weeks participants engage in reflection, critique of learning, and the development of action plans for responding in new ways to issues and opportunities in ministry.

Post-Course Work

Following each intensive week, students complete reflective assignments, often leading to further research and study in order to faithfully implement new ministry action within one's ministerial context.

Required Core Courses and Thesis Descriptions

DM 7015 Becoming Doctors of the Church

This seminar introduces the purpose, goals and processes of Northern's DMin program. It will also help participants to identify a "ministry issue" which will serve at the integrative motif of their program.

DM 7020 Personal and Career Assessment

One of the requirements for *Becoming Doctors of the Church* is participation in a career and personal assessment experience designed to help explore within a spiritually sensitive context the meaning and direction of one's life and ministry including the personal implications and meaning of call, general and special gifts for ministry, and personal and professional development.

DM 7045 Biblical/Theological Reflection on Ministry and Culture

This seminar seeks to enhance one's ability to integrate sound biblical and theological understandings into the practice of ministry. To this end, the course moves from theological methods to actual engagement in theological reflection on ministry situations, ministry concerns, and experiences in one's own ministry setting.

DM 7060 Thesis Design and Research Methodology

This is a hands on, how-to seminar on writing a thesis proposal. The seminar is designed to assist participants to understand the required components of the thesis proposal; sharpen critical, biblical-theological and analytical skills for designing the thesis project and proposal; and to formulate a plan for finalizing the thesis proposal and presenting it to the DMin Committee for approval.

DM 7190 Thesis

Upon approval of the Thesis Proposal by the DMin Committee the student will implement the ministry intervention and complete the writing of the thesis. The thesis is done under faculty supervision.

Program Options

Northern offers three models of study within the DMin program: Traditional, Cohort Group and Program-based. Within each model students select or focus upon an area of specialized study.

Option 1 - Traditional

The traditional DMin program provides students the opportunity to customize the elective portion of the program or to pursue a Ministry Leadership emphasis. The focus of the leadership emphasis is to provide access to church leaders who have transformed congregations and are skilled in the development of emerging leaders. The faculty in this emphasis represent a broad range of evangelical denominations and diversity in regard to gender and race. They offer experience in Kingdom growth through church planting or transforming church renewal and have a heart for mentoring other church leaders through doctoral study. All courses in the Traditional program are held on Northern's Lombard campus.

Required Core Courses

Becoming Doctors of the Church
Biblical/Theological Reflection on Ministry and Culture
Thesis Design and Research Methodology

The following courses comprise the Ministry Leadership emphasis:

Ministry Leadership
Developing and Leading Emerging Leaders
Influencing Transformation Through Leadership

Elective

The following are completed by each student individually:

Personal and Career Assessment
Thesis

Option 2 – Cohort Group

The Cohort-Group DMin program creates a community of learning around a specific focus of study under the leadership of a leading practitioner in the field. Current cohorts include:

Baptist Executive Leadership

Directed by Dr. Ricky Freeman, this cohort offers a practical and academic framework for pastors and congregational leaders to develop contextually relevant responses to ministry opportunities and challenges. In partnership with faculty, the cohort group selects the topic and focus for each of the four elective courses creating an integrated and effective learning experience for today's urban contexts.

Required Core Courses (held on Northern's Lombard Campus):

Becoming Doctors of the Church
Biblical/Theological Reflection on Ministry and Culture
Thesis Design and Research Methodology

The following courses comprise the Baptist Executive Leadership emphasis (held at the Chicago Baptist Institute in Chicago)

Congregational Assessment and Diagnosis
Transforming a Congregation: Altering the Ethos
Congregational and Relational Reconciliation
Elective

The following are completed by each student individually:

Personal and Career Assessment
Thesis

Missional Leadership (on Northern's Lombard campus or in Richmond, Virginia)

Dr. David Fitch directs this program for missional leaders which provides a practical and academic framework for sharpening one's thinking, faith and praxis. Through Missional theology, community learning and cultural exegesis, participants emerge with a renewed spirit and passion for Christ's mission and vision and skill in shifting congregational paradigms. All courses are taken with one's cohort group in either Lombard or Richmond except *Biblical/Theological Reflection on Ministry and Culture* which are taken in Lombard by both cohorts.

Required Core Courses:

Becoming Doctors of the Church
Biblical/Theological Reflection on Ministry and Culture (Lombard campus)
Thesis Design and Research Methodology (Lombard campus)

The following courses comprise the Missional Leadership emphasis:

- Missional Ecclesiology: Renewing the Practices of the Church
- Missional Theology
- Missional Leadership
- Incarnating the Gospel in Culture

The following are completed by each student individually:

- Personal and Career Assessment
- Thesis

Faith Formation

Directed by Dr. Carla Waterman and offered in partnership with the Canterbury Retreat Center in Oveido, Florida, this program centers on the phrase, “Until Christ is formed in you.” This emphasis enables leaders from both congregational and liturgical traditions to dive deeply into their personal faith formation and then look at how to practically engage others in the process within congregational life.

Required Core Courses

- Becoming Doctors of the Church (Canterbury)
- Biblical/Theological Reflection on Ministry and Culture (Lombard campus)
- Thesis Design and Research Methodology (Lombard campus)

The following courses comprise the Faith Formation emphasis (held at Canterbury):

- Baptized Belonging
- Baptized Becoming
- Baptized into the Now but Not Yet
- Baptized into the Trinitarian Life

The following are completed by each student individually:

- Personal and Career Assessment
- Thesis

Option 3 – Program-based

The Program-based DMin is tied to conferences or programs provided by our affiliates and partner ministries. Students complete the three required courses on Northern’s Lombard campus and the 4-5 specialization courses are taken in conjunction with a conference or affiliate program. Current Program-based programs include:

Congregational Leadership

In partnership with the Center for Excellence in Congregational Leadership (CECL) located at the Green Lake Conference Center in Green Lake, Wisconsin, this program provides a practical and academic framework for ministry leaders to more effectively minister in changing and challenging cultural contexts. Students must be admitted to both CECL and Northern Seminary. A new CECL class will be admitted each Fall. The program is designed to be completed in four years. For more information about CECL go to

www.glcc.org/CECL.

Required Core Courses (held on Northern's Lombard Campus)

Becoming Doctors of the Church
Biblical/Theological Reflection on Ministry and Culture
Thesis Design and Research Methodology

The following courses are taken at CECL with additional academic and integration requirements supervised by Northern faculty:

Missional Vision and Contemplative Spirituality
Personal and Pastoral Integrity
Implementing Vision
Leadership
Excellence in Preaching

The following are completed by each student individually:

Personal and Career Assessment
Thesis

Christian Community Development

This program is offered through partnership with Lawndale Community Church, working with the Christian Community Development Association (CCDA), and under the faculty leadership of Dr. "Coach" Wayne Gordon and Dr. John Perkins. Students are required to attend three CCDA conferences which are held each fall as well as participate in an immersion experience either in Chicago or Africa. In addition, students spend a week in the Lawndale neighborhood of Chicago.

Required Core Courses (held on Northern's Lombard Campus)

Becoming Doctors of the Church
Biblical/Theological Reflection on Ministry and Culture
Thesis Design and Research Methodology

The following courses are taken at the CCDA Conferences with additional academic and integration requirements supervised by Northern faculty:

Christian Community Conference: "Restoration"
Christian Community Conference: "Reconciliation"
Christian Community Conference: "Relocation"

Immersion Experience Courses:

Christian Community Development Immersion (Chicago or Africa)
Exploring Christian Community Development in Lawndale

The following are completed by each student individually:

Personal and Career Assessment
Thesis

Doctor of Ministry in Preaching

This program is offered in partnership with six other seminaries in the Association of Chicago Theological Schools (ACTS) Consortium. The program offers courses taught by leading faculty from across the country, including faculty from the participating seminaries. Coursework for the entire program is completed on the campus of McCormick Theological Seminary in Chicago. Application, registration and graduation are completed through Northern Seminary. For more information about the program go to www.actsdminpreaching.org.

Admission Criteria for Doctor of Ministry Programs

1. A Master of Divinity or its equivalent from an ATS- accredited institution with at least a 3.0 (B) cumulative grade point average.
2. Three years of ministry experience after receiving the MDiv.
NOTE: Up to 10% of participants in the DMin program can apply and enroll who have less than three years of ministry experience following the receipt of their MDiv degree. The following criteria must be fulfilled:
At least 5 years of comprehensive ministry experience
Active engagement in ministry while pursuing the MDiv degree, providing a context for biblical and theological reflection.
3. A context of professional ministry.
4. A score of at least 550 on the paper-based or 213 or better on the computer-based TOEFL test for those applicants whose first language is other than English and who have not graduated from an English language degree program.

Application Process

1. Submit the completed application form (available at www.seminary.edu) with a \$50 application fee and the names of three references.
2. Have original transcripts of all undergraduate and graduate study sent to the Admissions Office.
3. Write and submit a self-assessment paper in accordance with the provided guidelines.
4. Applications are reviewed as they are completed by the Admissions Committee.

MDiv Equivalency

Prospective students who have earned a two-year theologically oriented masters degree from an accredited institution are encouraged to apply to the DMin program. Official transcripts will be evaluated by an admissions committee to determine if additional coursework is needed in order to achieve MDiv equivalency. To determine the equivalency, courses taken will be divided into five categories: Biblical Studies, Church History, Christian Thought, Ministry Studies, and Electives.

The following template is used to determine whether an applicant who has not earned an accredited Master of Divinity degree has met the minimum number of masters level courses and hours to qualify for a MDiv equivalency.

Category	Semester Hours	Quarter Hours
Biblical Studies	12	18
Church History	6	9

Christian Thought (including Ethics)	8	12
Ministry Studies (including Preaching)	20	30
Electives	26	39
(6 semester hours or 9 quarter hours of mentored ministry may be included in the Elective hours. Students will need to provide academic evidence of learning goals, supervision and evaluation of learning outcomes at the masters level.)		
Total:	72	108

Students who need to complete additional coursework may be admitted to the DMin program provisionally and will be presented with a formal assessment of equivalency requirements. If the student is deficient in an area(s), he or she will be required to enroll in classes for graded credit at an ATS accredited institution to complete the balance of required Masters course work. Many of these courses will be available through Northern's on-campus, weekend, intensive and online course options.

Official transcripts of all equivalency work must be submitted to the DMin office before the student is permitted to register for the final course in the program, *Thesis Design and Research Methodologies*. Once transcripts have been received and the coursework has been approved, the provisional admission status will be removed.

Provisional Admission

A student who does not meet all of the admission requirements but shows high promise in ministry may be admitted on a provisional status. Certain stipulations, which will be put in writing, must be met in order to gain regular admission status. Failure to meet these stipulations will result in a rescinding of admission.

Advanced Student-at-Large

This is a preliminary admission status that allows persons who meet the admission requirements to take one course to test the relevance of the DMin program for their vocational goals. The credit earned for the course will count toward DMin program requirements if the student is later admitted as a regular Doctoral student, or the credit may be transferred to another school.

Transfer Credit (Traditional Program)

It is possible to request transfer of up to eight hours of doctoral credit from an accredited school for work done prior to beginning the DMin program. An official transcript and syllabus (if available) should be submitted for each course to be transferred. In addition, the following conditions must be met:

The course(s) must be doctoral level, completed with a grade of 3.0 (B) or better and not applied to another earned degree.

Course(s) must be less than 10 years old.

The course(s) must relate to the participant's DMin ministry issue. This is assessed in conversation with the Dean of Academic Programs. An additional 3-5 page paper may be necessary to show relevance to the participant's ministry issue.

Transfer credit will be officially considered after eight (8) hours have been completed at Northern.

Costs and Completion Times

Tuition and fees, set by the Board of Trustees, are published in the catalog and online on an annual basis (see Academic Expenses 2010-2011 below).

Traditional Program. The tuition rate in effect at the time of matriculation is guaranteed for 6 years. A Program Continuation fee of \$1,000 will be charged annually at the start of the seventh year and tuition for further courses will be charged at the rate currently in effect.

Church Support Program

Some financial aid is available for students enrolled full-time in the Traditional DMin program. Through the Church Support Program the student's church and the seminary each commit to provide one-fourth of the tuition for each course the student takes. The student is responsible for the remaining tuition and all fees.

Cohort-Group has a set (discounted) price for the entire program payable in 42 monthly installments. A Program Continuation fee of \$1,000 will be charged annually at the start of the seventh year.

Program-based has a set (discounted) price for the entire program payable in 42 monthly installments. A Program Continuation fee of \$1,000 will be charged annually at the beginning of the seventh year.

DMin Educational Policies and Procedures

Traditional Program Policies

Registration

Syllabi and registration forms are sent to students approximately four months before a class begins with the registration due date listed in the cover letter. *A late fee of \$50 will be charged for registrations that are submitted after the due date.*

Dropping a Course

A student must notify the DMin Office that they intend to drop a course they previously registered for. In order to receive a full tuition refund (100%), verbal or written notification must be received by the end of the first day of the scheduled class. A refund of 60% tuition will be given if notification is received on the second day. No tuition refund will be given after the second day of class.

Leave of Absence

Students enrolled in the DMin program are expected to enroll each term in which courses are offered. If such progress must be temporarily interrupted the student should submit a "Request for Leave of Absence" form to the Registrar's Office. A leave may not exceed one year. A \$100 fee will be charged which will maintain one's status as a Northern student allowing access to campus resources including the library. Students on leave do not qualify for deferment of their student loans and the length of their program will not be extended beyond six years.

Cohort-Group and Program-based Policies

Registration

Once a student begins a Cohort-Group or Program-based program, he or she is continually enrolled in each successive course and charged the monthly payment amount. If the student wishes to take a Leave of Absence or drop out of the program, he or she must contact the DMin office in writing to make those arrangements. *(Note: Verbal instructions do not constitute an official request for a Leave of Absence or to drop out of the program.)*

Leave of Absence

If a student needs to take a Leave of Absence from the program, he or she must complete the “Doctoral Program Request for Leave of Absence” form which is available in the DMin Office.. The Leave of Absence fee is \$100 per year. *The course(s) missed during the Leave of Absence must be completed before enrolling in the thesis design course (DM 7060).*

After completing the form, the student has two options:

Option 1. Pay the Leave of Absence fee and continue paying the monthly amount. The payment plan will continue until the student has reached the end of the payment agreement. (42 months). At any time the student may return to the program. If the payment agreement is fulfilled prior to the student’s completion of the coursework in the program, the student may continue to take the required courses needed to graduate without adding additional payments.

Option 2. Pay the Leave of Absence fee but stop paying the required monthly payment amount. If the student chooses to stop paying the monthly amount, he or she must pay any outstanding balance on his or her account which the monthly payments have not covered up to the point of requesting a Leave of Absence. This means a student may be required to pay the remaining balance for some coursework that has already been taken (whether completed or not). When the student returns to the program, he or she will be required to pay for each course as a stand alone course and will be charged at the current Cohort Group or Program-based per hour tuition rate rather than participating in the monthly payment program.

Drop Out

If a student drops out of a program, he or she will be responsible for paying any outstanding balance for courses in which he or she participated (whether completed or not) to the point of drop out at the current academic year’s Traditional Program per credit hour tuition rate. The discounted tuition rate is lost because the student did not complete the entire program. The student will be refunded for any overpayment.

Policies and Procedures for All Programs (See the *DMin Policy Manual*)

Additional Educational Opportunities

Association of Chicago Theological Schools (ACTS)

Since Northern is a member of ACTS, Masters students may cross-register at any of the other Association schools:

Catholic Theological Union, Chicago
 Chicago Theological Seminary, Chicago
 Garrett-Evangelical Theological Seminary, Evanston
 Lutheran School of Theology at Chicago, Chicago
 McCormick Theological Seminary, Chicago
 Meadville/Lombard Theological School, Chicago
 Mundelein Seminary/Univ. of St. Mary of the Lake, Mundelein
 North Park Theological Seminary, Chicago
 Seabury-Western Theological Seminary, Evanston
 Trinity Evangelical Divinity School, Deerfield

For more information about ACTS see their web site at www.acts-chicago.org

Wheaton College Graduate School

Wheaton is approximately eight miles from Northern's campus. Courses in the fields of communications, clinical psychology, Bible and theology at the Wheaton College Graduate School are open to Northern's students. Registration is completed at Northern, and tuition is charged at the Northern rate.

Academic Expenses 2010-2011

All educational and other costs are determined by the Board of Trustees and are subject to change without notice.

Masters/Diploma Programs

Application Fee for Masters/Diploma Programs (non-refundable)	\$35
Application Fee for Student-at-Large, Auditor, Visiting Student (non-refundable)	\$35
Registration Fee Per Quarter (non-refundable)	\$55
Student Community Fee Per Quarter (non-refundable)	\$20
Technology Fee Per Quarter (non-refundable)	\$40
Masters Tuition Per Quarter Hour (Fall, Winter, Spring)	\$440
Diploma Tuition Per Quarter Hour (Fall, Winter, Spring)	\$125
2011 Summer Masters Tuition Per Quarter Hour	\$385
2011 Summer Diploma Tuition Per Quarter Hours	\$125
Audit Tuition Per Hour (Fall, Winter, Spring, Summer)	\$150
Late Registration Fee	\$50
Extension and Incomplete Fee Per Course	\$35
Continuation Fee Per Quarter (MA Thesis Project)	\$440
Leave of Absence Fee	\$50
Drop/Add Fee Per Class	\$10
Independent Study Fee (with Affiliate or Adjunct Faculty)	\$440
Independent Study Administration Fee	\$100
Career Assessment Fee	\$300

Degree Change Fee	\$35
Graduation Fee	\$175
Certificate Fee/Advanced Certificate Fee	\$25
Official Transcript of Academic Record (All transcript requests must be in writing)	\$10

Certificate Programs

Application Fee	\$25
Tuition Per Course	\$150

Doctor of Ministry Program

Application Fee (non-refundable)	\$50
Application Fee for Student-at-Large, Auditor, Visiting Student (non-refundable)	\$50
Registration Fee Per Registration Period	\$55
Technology Fee Per Registration Period	\$40
Late Registration Fee	\$50
Tuition Per Hour (Traditional Program)	\$495
Independent Study Fee (with Affiliate or Adjunct Faculty)	\$495
Independent Study Administration Fee	\$100
Audit Fee Per Hour (Includes Post Doctoral)	\$245
Extension and Incomplete Fee per Course	\$35
Leave of Absence Fee	\$100
Drop/Add Fee Per Class	\$10
Career and Life Planning Assessment	\$695
Thesis Supervision Fee	\$500
Continuation Fee Per Year (at start of seventh year of enrollment)	\$1,000
Graduation Fee	\$175
Advanced Certificate Fee	\$25
Official Transcript of Academic Record (All transcript requests must be in writing)	\$10

Doctor of Ministry Cohort-Group: Baptist Executive Leadership; Missional Church Leadership; Faith Formation

Total Program Cost*	\$15,000
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Doctor of Ministry Program-Based: CECL; Christian Community Development

Total Program Cost*	\$12,558
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**Cost of program does not include \$695 fee for the required course, DM 7020 Personal and Career Development.*

Financial Information and Scholarships

Financial Aid Policies and Procedure

Purpose

The purpose of the financial aid program at Northern Seminary is to provide financial assistance to students who have experienced the call of God to minister to the needs of others and are pursuing a theological education in response to that call. Northern offers scholarships and grants to students admitted to and enrolled in degree programs, full-time and part-time.

Students attending Northern are encouraged to make every effort to arrange adequate resources to enable them to pay for the costs involved in theological education. However, when a student's total resources prove insufficient to meet educational expenses, the seminary seeks to provide financial assistance for those who might not otherwise be able to afford preparation for ministry. The goal of the seminary's financial aid program is to assist students in working out a financial aid package that will help avoid undue financial pressure, excessive employment or extensive indebtedness. This is accomplished through a combination of resources and funds raised by the student, resources provided by the seminary through scholarships or grants, and federal loans. Students from all denominations are strongly encouraged to work with their church and denominational regional authorities to receive financial support. **It is anticipated that each student's home church will provide a minimum of \$1,000 annually in support for their church member attending seminary.**

Federal Student Aid (Title IV Funds)

Students pursuing a Master of Divinity, Master of Arts in Christian Ministry or a Masters Specialization may apply for federal student loans. In order to receive federal student loans, students must:

- Be admitted into a Masters-level degree program
- Take at least 6 hours per quarter
- Complete a yearly academic plan with their advisor prior to enrolling in their first quarter and then continue to do so each summer

Federal Aid Application Process:

1. [Apply](#) for admission into a Masters-level degree program
2. Complete the [FAFSA](#) (Federal School Code: G01736)
3. Complete the yearly academic plan with pre-enrollment advisor/admissions counselor
4. Register for courses in yearly academic plan
5. Apply for scholarships or grants from Northern Seminary (information and applications available above)
6. Complete online [Federal Aid Interview](#)*

*After completing the online interview, students may be required to verify certain items. This is normal procedure and required by the federal government. Students will be notified about their loan awards by mail.

Free Application for Federal Student Aid (FAFSA)

This form provides the Federal Processing Center with household, income, and asset information used to determine the expected family contribution and aid eligibility for each applicant. The

FAFSA is required for federal and state financial assistance. Also, 2009 Federal Tax Return(s) and/or other financial documents are needed to complete the FAFSA.

Northern Seminary's Financial Aid School Code is 001736. The Financial Aid Office will receive your results electronically if the school code is listed.

Complete the 2010-2011 FAFSA online at www.fafsa.edu.gov. Students must apply for a Personal Identification Number (PIN) which can be done on the FAFSA website. If you do not have Internet access, you may visit any public library.

General Eligibility Requirements

To be eligible for financial assistance, you must:

1. be enrolled or accepted for enrollment as a regular student working toward a Masters degree or specialization program with a minimum of 6 credits per term or 18 credits per year.
2. make satisfactory academic progress
3. meet enrollment status requirements
4. must not be in default of a federal student loan or owe an overpayment of a federal student grant

Deadlines for Submission of Applications

The 2010-2011 Free Application for Federal Student Aid (FAFSA) should be submitted to the Federal Processing Center by May 1, 2010, for the fall 2010 term for priority consideration and by November 1, 2010 for the spring 2011 term. The priority deadline for summer 2011 is May 1, 2011. If you submit your FAFSA after the priority deadlines, it will be processed in the order received.

Renewal Information

Financial assistance is not automatically renewed each year. Recipients must apply each year. Most students are automatically sent a renewal reminder by e-mail if they provided an e-mail address or by regular mail if they did not. Students can reapply using Renewal FAFSA on the Web.

Return of Title IV Funds Program

The Financial Aid office is required by federal statute to recalculate federal financial aid eligibility for students who withdraw, drop out, are dismissed, or take a leave of absence prior to completing 60% of a payment period or term. The federal Title IV financial aid programs must be recalculated in these situations. The calculation must be performed even if the student has completed 60% of the payment period to show that the school determined that the student withdrew.

If a student leaves the institution prior to completing 60% of a payment period or term, the financial aid office recalculates eligibility for Title IV funds. Recalculation is based on the percentage of earned aid using the following Federal Return of Title IV funds formula:

Percentage of payment period or term completed = the number of days completed up to the withdrawal date divided by the total days in the payment period or term. (Any break of five days or more is not counted as part of the days in the term.) This percentage is also the percentage of earned aid. Clock hour institutions must use clock hours scheduled to be completed as of the withdrawal date divided by the total hours in the payment period.

Funds are returned to the appropriate federal program based on the percentage of unearned aid using the following formula:

Aid to be returned = (100% of the aid that could be disbursed minus the percentage of earned aid) multiplied by the total amount of aid that could have been disbursed during the payment period or term.

If a student earned less aid than was disbursed, the institution would be required to return a portion of the funds and the student would be required to return a portion of the funds. Keep in mind that when Title IV funds are returned, the student borrower may owe a debit balance to the institution.

If a student earned more aid than was disbursed to him/her, the institution would owe the student a post-withdrawal disbursement which must be paid within 120 days of the date the institution determined that the student withdrew.

Refunds are allocated in the following order:

- Unsubsidized Federal Stafford Loan
- Subsidized Federal Stafford Loan
- Federal Perkins Loan
- Federal Parent (PLUS) Loan
- Federal Pell Grant
- Federal Supplemental Opportunity Grant
- other Title IV assistance
- other state
- private and institutional aid
- the student

Making Satisfactory Academic Progress (See section on Probation, found on page 68.)

Appeals

Students may appeal a determination of probation or termination due to unsatisfactory progress or any other academic policy mentioned herein within 14 days from the date of determination. All appeals shall be submitted in writing and outlining the grounds for appeal to the Director of Financial Aid. All appeals will receive a written response that shall remain final.

Northern Seminary Financial Aid

Financial aid is awarded on an annual basis and is distributed in roughly equal installments at the beginning of Fall, Winter and Spring quarters. Funds are applied directly to the student's account by the Business Office. Recipients have the responsibility of notifying the Financial Aid Coordinator of any change in resources or expenses that could alter the determination of their financial need.

Northern scholarships and grants are awarded without obligation of repayment and are subject to the students maintaining "satisfactory academic progress." There is an application process for each scholarship and grant.

All information provided by the applicant will be considered confidential. Students may receive

funding from only one Northern Seminary scholarship or grant program per academic term.

Statement of Responsibility

Students are able to defer payments on prior federal student loans while enrolled at least half-time at Northern Seminary.

Students are responsible for knowing the information contained in the Seminary Catalog, and in their financial aid award letter. Failure to read and understand this information could result in missed opportunities to receive and/or retain financial aid. Questions regarding financial aid information should be directed to the Financial Aid Office.

Northern Seminary Scholarships and Grants

Presidential Scholarship: 100% Tuition

- Student must take at least 9 hours each quarter (3 courses)
- Student must have an undergraduate GPA of 3.0 or better
- Applicant must be able to articulate a call to ministry
- Must be admitted to Master's degree program
- Applicants are encouraged to complete the [FAFSA](#), but this is not required because the scholarship is merit, not need-based (Federal School Code: G01736)

John Perkins Fellowship: 100% Tuition

- Degree must be completed in 3 to 5 years
- Applicant must have a degree from an accredited undergraduate institution
- Applicant must be able to articulate a call to urban ministry
- Applicant must live in an urban setting
- Must be admitted to Master of Divinity degree program
- Applicants are encouraged to complete the [FAFSA](#), but this is not required because the scholarship is merit, not need-based (Federal School Code: G01736)

Northern Scholarship: 10 - 50%

- Applicant must be admitted to a Masters degree program
- Student are expected take at least 9 hours each quarter (3 courses)
- Based on a combination of merit and financial need
- Applicant must have a 3.0+ cumulative GPA.
- Applicant must complete the [FAFSA](#) (Federal School Code: G01736)
- Applicant must register for courses for an entire year (Fall, Winter, and Spring terms)
- Financial Aid is awarded for an entire academic year and students must reapply by April 30 of each year

Northern Grant: 10 - 25%

- Applicant must be admitted to a Masters degree program
- Student are expected take at least 9 hours each quarter (3 courses)
- Based on a combination of merit and financial need
- Applicant must have a 2.5+ cumulative GPA.
- Applicant must complete the [FAFSA](#) (Federal School Code: G01736)
- Applicant must register for courses for an entire year (Fall, Winter, and Spring terms)

Financial Aid is awarded for an entire academic year and students must reapply by April 30 of each year

Partners in Ministry 50% (Masters Students Only)

Student commits to paying 50% of tuition and all fees

The student's church or ministry pledges to participate in the Partners in Ministry Program by providing a financial gift equal to 25% of tuition for each quarter the student is enrolled. With the assistance of the seminary, the student agrees to send "Support My Mission" letters to 12 individuals or families each year.

Applicant must be enrolled for a minimum of 6 credit hours each quarter

2.5+ cumulative G.P.A. required

Note: Northern provides a 25% grant to any student meeting the above qualifications resulting in a total of a 50% tuition reduction.

Church Support Program 50% (Doctoral Students Only)

Student's home church must contribute 25% of tuition

Applicant must be admitted to the Doctoral program

Applicant must be enrolled full-time in the Doctor of Ministry program

3.0+ cumulative G.P.A. required

Note: Northern provides a 25% grant to any student meeting the above qualifications resulting in a total of a 50% tuition reduction.

Spouse Grant: 50%

Available to the spouse of any current full-time student

Grant may be applied toward one course each quarter

To be given priority consideration for any financial aid, please complete and submit a Northern financial aid application and the [FAFSA](#). Students are considered on a priority basis. Students are encouraged to complete the application early in the admission process so that they may receive information regarding their award in a timely manner.

Award Limitations

Northern Scholarship and Grant-in-Aid awards are limited to 9 quarters (or a maximum of 108 hours of course work, whichever comes first) for students enrolled in the MDiv program; or to 6 quarters (or a maximum of 66 hours of course work, whichever comes first) for students enrolled in the MACM program. Students are urged to plan their programs accordingly. Financial aid will not be awarded for any subsequent quarters of enrollment beyond the allotted number.

Note: Students must enroll in an average of 12 hours each quarter to graduate within 9 quarters in the MDiv program; students must enroll in 9-12 hours each quarter to complete the MACM program in 6 quarters.

If at any time a financial aid recipient determines that he or she is not going to complete a Northern Seminary degree, the Financial Aid Office must be notified.

Students may receive funding from only one Northern Scholarship or Grant program per academic term.

Summer Courses

Financial Aid for summer courses will be awarded at the same percentage rate utilized during the regular academic year to calculate award amounts. Summer tuition hours will be counted as part of the 108 hours of aid allowed in the MDiv Program and 66 hours of aid allowed in the MACM program. Summer does not count toward the allotted number of quarters of aid.

External Courses

Northern Seminary funded financial aid may not be used to pay for external courses or for a program outside of Northern to which Northern pays tuition. Courses that are cross-registered with other ACTS schools are not considered external courses and may be paid for using Northern Seminary financial aid funds.

Audit

Northern financial aid funds may not be used to pay for any coursework taken for audit.

Living Expenses

Northern Seminary Scholarship and Grant funds may only be applied to tuition for the student's first masters and/or doctoral level seminary degree. Non-Northern scholarships, grants, and gifts may be used to cover tuition, fees, required textbooks listed on the course syllabus, and living expenses. Funds intended to cover costs other than tuition, fees, and required books may not be made payable to Northern Seminary, and may not be deposited in a student's seminary account. Support for living expenses raised by the student must be sent directly to the Northern student. (International students are exempt from this policy. Northern Seminary will accept cost of living funds for deposit into an international student's account.) Funds raised for living expenses must be declared to the IRS as taxable income.

Return Policy

A review of student accounts will be made annually at the end of the academic year. If a student received on their account outside scholarships, grants and gifts which when combined with Northern Seminary financial aid funds exceed the actual cost of tuition, fees and required books, excess funds will be returned first to the Northern Seminary scholarship fund and then to the supporting outside agency.

Textbook Reimbursement

Students who have a credit balance on their account who have purchased required textbooks may submit a Book Reimbursement Request with an original receipt for the books purchased and a copy of each syllabus to Northern's Business Office by the 4th week of each quarter. A check will be provided to the student for the exact amount of the book purchase if there are funds available in the student's account.

Satisfactory Academic Progress

Students are required to maintain satisfactory progress toward their degrees in order to continue eligibility for Northern assistance. At the end of the Add/Drop period each quarter the Financial Aid Committee will review the GPA and academic load of all students receiving financial assistance.

If a student's cumulative GPA no longer meets the criteria for the financial aid awarded, or the hours have changed from that used to determine the student's financial aid award, there may be an adjustment made to the financial aid award. The student will be notified of the adjustment and will be responsible for covering any outstanding balance on their account.

Students who do not meet GPA requirements will receive an academic warning letter after their first quarter of not maintaining the required GPA. This warning letter will list the options available to retain eligibility to receive financial aid. If the GPA requirement, and/or the options outlined in the academic warning letter, is not met in the subsequent quarter their aid may be adjusted or removed. Students may reapply for financial assistance when they have reestablished the required grade point average.

Incompletes are the student's responsibility. If a student has not achieved the required GPA because he or she is carrying an incomplete, aid may be withdrawn.

Adding/Dropping a Course: When a student submits an Add/Drop form, the Registrar's Office will notify the Financial Aid Office if the student is receiving Northern aid. Any necessary adjustments in the amount of aid will be made.

Failing a Course: If a student received financial aid for a required course which he or she failed, aid may not be used for that course(s) the second time it is taken.

Renewability

Students must reapply for financial aid each academic year. Financial aid is not automatically renewed from year to year.

Northern Scholarships and Grants

Students must maintain the required GPA to retain eligibility for their aid. Northern Scholarship recipients must maintain a 3.0 cumulative GPA and Grant recipients must maintain a 2.5 cumulative GPA. The Application for Northern Seminary Scholarships and Grants is due by April 30 for each subsequent year that is being requested.

International Scholarships

International scholarship recipients must maintain a 3.0 cumulative GPA in order to reapply for assistance in subsequent years. Returning International scholarship recipients must submit the Application for Northern Seminary Scholarships and Grants by April 30 for each subsequent year that aid is being requested.

Partners in Ministry Grants

Partners in Ministry Grant recipients must maintain at least a 2.5 cumulative GPA to retain eligibility. The Application for the Partners in Ministry Grant and Church Pledge Form must be submitted each year the student wishes to participate in the program.

Appeal Process

If a student believes that there have been extenuating circumstances resulting in his/her failure to

maintain satisfactory academic progress or the required GPA, he or she may appeal to retain their aid award by writing a letter to the Financial Aid Committee. Letters of appeal should be sent to the Financial Aid Office.

Expectations

It is expected that all financial aid recipients will be good ambassadors for Northern Baptist Seminary both on campus and among the Christian community at large. All scholarship and grant recipients are expected to send thank you letters, meet with donors, attend the Founders Day dinner, and assist Northern in maintaining positive relationships with individuals, churches and foundations providing funds. Copies of the thank you letters should be forwarded to the Financial Aid Office.

American Baptist Student Scholarship Opportunities

Students from American Baptist Churches/USA are expected to seek matching funds through the ABC Seminarian Support Program. ABC/USA will match up to \$1,000 of support given to an ABC student through an ABC church or region each year. ABC/USA Seminary Support Application materials are available in the Northern Seminary Admissions Office or Financial Aid Office.

In order to qualify for ABC Seminary Support, the student must be enrolled at least two-thirds time. The money received may be used to cover tuition, fees and books related to seminary courses. Funds received from the churches or region will be deposited in the student's seminary account upon receipt. Educational Ministries ABC/USA will send half of its matching funds in October and half in March.

ABC Seminary Support funds will be taken into account when packaging aid in order to meet the student's demonstrated financial need.

Other Sources of Financial Aid

Students who receive non-Northern scholarships, grants, or other financial assistance are required to report the amount of the award promptly to the Financial Aid Office. Adjustments in students' financial aid packages will be made. The student's Northern aid award will not be adjusted if a combination of the Northern aid and outside gift funds do not meet 100% of the student's financial need as demonstrated through the financial aid application. Failure to disclose outside sources of aid may result in the loss of all Northern assistance. Scholarship money received from non-Northern sources will be used first in meeting a student's demonstrated financial need.

Many public and private foundations offer scholarships to qualified students. Students may research these options through various sources on the Internet. Some of the best sites are: www.fastweb.com and www.rams-fie.com. Others are: www.thefund.org/programs/fellowships; www.finaid.org/scholarships; www.gradloans.com; and www.scholarships101.com.

Veterans

Students who are eligible for VA benefits should apply for assistance at their VA offices. The Registrar's Office of Northern Seminary certifies enrollment and reports any significant change in the student's status to the Veterans Administration. Academic Probationary Status will jeopardize

the continuance of VA benefits.

Leave of Absence

Students are required to submit a request for a formal Leave of Absence to the Registrar's office. Financial aid will be suspended while the student is on a Leave of Absence and will be reinstated if the student enrolls in subsequent quarters that academic year.

Refund Policy for Scholarship

Northern Seminary and outside scholarship and grant funds that have been awarded to students who withdraw, are suspended, or dismissed will be returned to the proper funds, donating agency, or church according to the appropriate refund schedule. (See Tuition Refunds.)

Withdrawing from Seminary

Students who are withdrawing from Northern Seminary during a term should complete a "Request for Withdrawal" form and contact the Financial Aid Office so that the appropriate adjustments in their financial aid award may be initiated if needed.

Employment Opportunities

The suburban retail and corporate community surrounding Northern Seminary provides many opportunities for students and their family members to find employment. The Director of Supervised Ministry will help students with local church placement so that they may fulfill internship requirements.

Raising Support

Student Ministries, Inc. is a nonprofit national organization established to help theological students receive financial support in conjunction with involvement in a part-time ministry. Students seek to raise financial support from family, friends, church or others who send donations to SMI, where they are receipted and forwarded to the student as a monthly salary. This provides a means of financial support that is tax deductible for contributors and enables students to be involved in significant ministry while in school. For more information, contact SMI at 936-756-2790 or 866-653-8802 or Student Ministries, Inc., 300 W. Davis, Suite 530, Conroe, TX 77301.

Academic Policies and Procedures

(Note: Doctoral students should also refer to the Doctor of Ministry Program and Policy Manual)

Academic Complaints of a Student Against a Professor

If a student has an academic complaint against a faculty member (regular, affiliate or adjunct) and the matter cannot be resolved with that faculty member, the student has the right to appeal to the Dean, who has final authority.

Academic Disciplinary Procedure

When a student enrolls in seminary, he or she assumes a number of important academic, financial, and personal obligations. Included in these obligations are the commitment to personal integrity and the demonstration of a Christian character. As a theological school whose mission is to prepare academically, personally, and spiritually qualified persons for Christian leadership in the churches and other ministries, Northern is deeply concerned with these issues, too. Therefore, any student who violates the standards of academic honesty is subject to disciplinary action.

If a professor suspects that a student has violated the standards of academic honesty, he or she is to confer with the student about the situation. If the professor concludes that a violation of academic honesty standards has in fact occurred, he or she must report the incident to the Dean's Office, along with the supporting evidence.

The Dean will review the evidence, solicit a response from the student and any necessary additional input from the professor. If after such examination of the evidence, the Dean determines that a violation of academic honesty has occurred, the Dean will consult with the professor about an appropriate sanction. The Dean will then convene a meeting between the professor and the student in order to inform the student of the decision and the sanction. The student also will be provided with a written copy of the decision and the sanction at the time of the meeting.

Sanctions may vary, depending on the type and severity of the violation. In all cases, no academic credit (a grade of zero) will be given for an assignment when plagiarism or other kinds of cheating have occurred. For some first offenses, the Dean, after consulting with the professor, may allow a paper to be rewritten. In other cases, the decision may be to give a failing grade for the assignment in which the violation occurred or for the entire class. If the violation is judged by the Dean and the professor to be more serious, other sanctions may be given, including reprimand, disciplinary probation, suspension, or expulsion. In cases where the violation involved damaged, stolen, or misappropriated property, money, and the like, the sanction might include restitution as well.

If the student so chooses, he or she has ten business days after receipt of the decision to file an appeal with the Dean's Office. The appeal will be heard by the Faculty/Student Guidance Committee, which will consist of three faculty (not currently teaching the student) and two students, all of whom are appointed by the President of Northern. The student filing the appeal may challenge the appointment of one professor and one student.

The Committee will meet within three weeks of the filing of the appeal. Members will review the

evidence originally supplied by the professor and the decision rendered by the Dean. The Committee may call witnesses whom the student also may cross-examine. But the witnesses will not stay for the entire hearing, which will not be public. The student may ask another student or faculty member to be present during the hearing as a non-voting observer. The Committee has the option of reversing the previous finding and dismissing the case; confirming the finding and the sanction imposed; or confirming the finding and altering the imposed sanction. The Committee is required to produce a written record of the hearing and to submit it and its final decision to the Dean's office at the conclusion of its work. The Committee must deliver its finding in writing to the student within five days of the hearing and obtain a receipt. The student also may examine the Committee's written record of the hearing if he or she desires.

The student has the option of appealing the Guidance Committee's finding to the full faculty. The appeal must be in writing and delivered to the Dean's Office within ten working days after receipt by the student of the Committee's decision. The faculty will review the Committee's minutes and findings, but not undertake a complete re-hearing of the case. The faculty must render its decision within one month of the student's appeal. The faculty's decision is final.

For a second offense, the appropriate sanction is expulsion from the seminary.

During the disciplinary process, the student shall retain all rights and privileges as a student, unless the Dean determines that immediate suspension is in the best interests of the seminary. All disciplinary proceedings and their records are confidential. When the disciplinary process begins, students are obligated to follow the procedures described above. While students are free to seek legal counsel, at no time during the disciplinary process will an attorney be allowed to be present at any deliberations.

Approved by the Faculty of
Northern Baptist Theological Seminary
February 28, 2002

Academic Honesty Policy

Northern Seminary is a graduate theological school that is committed to the training of men and women for Christian ministry. As such, the seminary expects its students to be persons of unimpeachable character and to demonstrate the highest integrity at all times and in all situations. An essential part of the formation for Christian ministry, then, is the student's adherence to the principles and practices of honesty in academic and other parts of seminary life. Engaging in dishonest activities while studying for the ministry raises profound questions about the student's fitness for Christian leadership. Therefore, violators of the seminary's standards of honesty are subject to disciplinary action. (See the section on "Academic Disciplinary Procedures" in the Student Handbook for details.)

Dishonesty manifests itself in many ways in academic settings and it is impossible to identify an exhaustive list of dishonest behaviors here. Seminary students should have a well-developed sense of right and wrong and hold themselves to the highest ethical standards. "Test everything. Hold on to the good. Avoid every kind of evil" (1 Thess. 5:21-22, NIV). The seminary and the churches that hire its graduates have a right to expect that students resist the temptation to bypass academic or

other ethical expectations and that they follow the spirit, as well as the letter, of the law. Examples of dishonesty include but are not limited to the following kinds of practices:

1. Plagiarism

Plagiarism is the act of passing off as one's own the words or ideas of someone else without providing proper acknowledgment or documentation. Plagiarism may include, but is not limited to, the following:

Submitting as one's own material copied, borrowed, or purchased from some other source. This includes, but is not limited to, downloading term papers from the internet, purchasing a paper from a "term paper mill," reproducing parts or all of an article or book section, copying another student's paper, and so on.

Copying verbatim or taking ideas from a source without providing documentation (i.e., footnote or quotation marks)

Copying verbatim or taking ideas from a source and providing fraudulent or misleading documentation.

Copying verbatim from a source without using quotation marks or a block quotation. When copied material is not properly identified with quotation marks, readers are led to believe that the material is the writer's own words, when in fact they are someone else's, which is the essence of plagiarism. Providing a footnote after copied material without using quotation marks is not adequate documentation and constitutes plagiarism.

Paraphrasing material that is too close to the original, whether documented properly or not. A paraphrase is unacceptable if it merely changes a few words or transposes phrases or sentences in the original source, but retains the bulk of the text as it originally appeared.

Since plagiarism is a form of claiming for ourselves what belongs to another, it constitutes an infringement on someone else's intellectual property and is a form of stealing. It is a very serious violation of Christian ethics and raises profound questions about fitness for Christian ministry. The seminary takes these matters extremely seriously and will take disciplinary action against those who engage in plagiarism.

It is sometimes difficult to know whether or how to acknowledge and document certain kinds of material. When in doubt, consult Kate L. Turabian, *A Manual for Writers of Term Papers, Theses, and Dissertations*, 7th ed. (Chicago: University of Chicago Press, 2007), especially those sections dealing with using quotations and footnotes (see chapters 15-17, and especially pp. 133-140). Students are expected to know and follow the guidelines in Turabian. Ignorance of them is no excuse.

2. Cheating

Using or trying to use unauthorized materials in exams, quizzes, or other academic assignments or intentionally seeking unfair academic advantage. Examples: using a "cheat sheet" during a test; securing an unauthorized advance copy of an exam; changing an already-graded exam, quiz,

or paper in hopes of getting a higher grade; copying someone else's answers or assignment; working with another student on a take-home test or other assignment when such collaboration has been prohibited; assisting another student in such acts of academic dishonesty; preventing or obstructing some other student's academic work; lying about excuses for late work or the need for extensions; etc.

3. Fabricating Sources

Using fabricated or altered material in any academic work. Examples include making up information in a report; misrepresenting some other work or an author's intent; providing false or misleading footnotes; padding a bibliography with books that were never consulted.

4. Unauthorized Multiple Submissions

Turning in, without the instructor's permission, any work already submitted for another class or assignment.

5. Computer Abuses

Using computers in inappropriate or illegal ways. Examples: pirating copyrighted software; hacking; constructing and/or knowingly spreading computer viruses; copying programs or downloading materials belonging to someone else; knowingly damaging or tampering with the seminary's computers, printers, or software; using seminary computers for inappropriate activities, such as viewing pornography; etc.

6. Altering or Submitting Fraudulent Academic Records

Tampering with or misrepresenting student transcripts, credentials, or academic records. Examples: submitting false credentials during the admission process; altering a student transcript; forging registration or grade change documents; forging a professor, staff person, or someone else's signature on seminary forms; taking materials from a student file; changing computer records; etc.

7. Misuse of the Library

Failing to follow library rules and regulations or misusing library materials. Examples: taking books or other library materials without properly checking them out; neglecting to return library materials or pay late fees; taking reference materials for one's own use, thus depriving others access to them; defacing, altering, or damaging library materials; using library computers for inappropriate activities (see #5 above); etc.

(Note: Portions of this Academic Honesty statement are adapted with permission from the Marylhurst University Student Handbook, 2000-2002.)

Academic Complaints of a Student Against a Professor

In cases where a student has an academic complaint against a faculty member and the matter cannot be resolved with that faculty member, the student has the right to appeal to the Dean's Office, who has final authority.

Academic Disciplinary Procedure

When a student enrolls in seminary, he or she assumes a number of important academic, financial, and personal obligations. Included in these obligations are the commitment to personal integrity and the demonstration of a Christian character. As a theological school whose mission is to prepare academically, personally, and spiritually qualified persons for Christian leadership in the churches and other ministries, Northern is deeply concerned with these issues, too. Therefore, any student who violates the standards of academic honesty is subject to disciplinary action.

If a professor suspects that a student has violated the standards of academic honesty, he or she is to confer with the student about the situation. If the professor concludes that a violation of academic honesty standards has in fact occurred, he or she must report the incident to the Dean's Office along with the supporting evidence.

The Dean's Office will review the evidence, solicit a response from the student and any necessary additional input from the professor. If after such examination of the evidence the Dean's Office determines that a violation of academic honesty has occurred, the Dean's Office will consult with the professor about an appropriate sanction. The Dean's Office will then convene a meeting between the professor and the student in order to inform the student of the decision and the sanction. The student also will be provided with a written copy of the decision and the sanction at the time of the meeting.

Sanctions may vary depending on the type and severity of the violation. *In all cases, no academic credit will be given for an assignment when plagiarism or other kinds of cheating have occurred (a grade of 0 will be given).* For some offenses the Dean's Office, after consulting with the professor, may allow a paper to be rewritten. In other cases the decision may be to give a failing grade for the assignment in which the violation occurred or for the entire course. If the violation is judged by the Dean's Office and the professor to be more serious, other sanctions may be given including reprimand, disciplinary probation, suspension, or expulsion. In cases where the violation involved damaged, stolen, or misappropriated property, money, and the like, the sanction might include restitution as well.

If the student so chooses, he or she has ten business days after receipt of the decision to file an appeal with the Dean's Office. The appeal will be heard by the Faculty/Student Guidance Committee, which will consist of three faculty (not currently teaching the student) and two students, all of whom are appointed by the President of Northern. The student filing the appeal may challenge the appointment of one professor and one student.

The Committee will meet within three weeks of the filing of the appeal. Members will review the evidence originally supplied by the professor and the decision rendered by the Dean's Office. The Committee may call witnesses whom the student may also cross-examine. But the witnesses will not stay for the entire hearing, which will not be public. The student may ask another student or faculty member to be present during the hearing as a non-voting observer. The Committee has the option of reversing the previous finding and dismissing the case; confirming the finding and the sanction imposed; or confirming the finding and altering the imposed sanction. The Committee is required to produce a written record of the hearing and to submit it and its final decision to the Dean's Office at the conclusion of its work. The Committee must deliver its finding in writing to the student within five days of the hearing and obtain a receipt. The student also may examine the Committee's written record of the hearing if he or she desires.

The student has the option of appealing the Guidance Committee's finding to the full faculty. The appeal must be in writing and delivered to the Dean's Office within ten working days after receipt by the student of the Committee's decision. The faculty will review the Committee's minutes and findings, but not undertake a complete re-hearing of the case. The faculty must render its decision within one month of the student's appeal. The faculty's decision is final.

For a *second* offense, the appropriate sanction is expulsion from the seminary.

During the disciplinary process the student shall retain all rights and privileges as a student, unless the Dean's Office determines that immediate suspension is in the best interests of the seminary. All disciplinary proceedings and their records are confidential. When the disciplinary process begins, students are obligated to follow the procedures described above. While students are free to seek legal counsel, at no time during the disciplinary process will an attorney be allowed to be present at any deliberations.

Approved by the Faculty of
Northern Baptist Theological Seminary
February 28, 2002

Add/Drop Procedures

1. Students have until the end of the first week of the quarter to add courses.
2. Students have until the end of the first week of the quarter to change the basis of course evaluation from letter grade to Pass/Fil.
3. Students have until the end of the third week of the quarter to drop a course and receive a refund. (See "Tuition Refunds" for refund schedule.) Fees are not refundable. After the first week of class, the instructor's signature is required.
4. Before adding or dropping a course(s) students receiving financial aid must contact the Financial Aid Office to verify what impact this change in registration will have on their eligibility to receive the funds they have been awarded. If aid was awarded for a course that is later dropped, the aid must immediately be removed from the student's account.
5. If a student drops a course before the end of the fifth week of the quarter, the instructor of that course will designate the withdrawal as either WP (withdrawal/passing) or WF (withdrawal/failing). After the fifth week, students who drop a course will do so with a WF.

Advisor and Advising System

Enrollment Advisors serve as academic advisors for students enrolled in masters programs. The advisor gives guidance and counsel on curricular options and courses, interpreting and clarifying curricular requirements, and assisting new students in assimilation to graduate theological study.

The purpose of academic advising at Northern Seminary is to guide students into deeper

understandings of their faith, the ministry, themselves as individuals, their personal sense of vocation, and specific ways they can achieve their academic goals within the Seminary curriculum and course schedule. Prayer should be part of the advising relationship.

Enrollment Advisors are available to their advisees during registration periods and on a regular ongoing basis.

Faculty serve as mentors to students on an ongoing basis. They maintain posted office hours to meet with students or by appointment and are reachable by phone and email.

The Registrar assigns each entering student to an Enrollment Advisor at the time of admission. Those enrolled as students-at-large (non-degree students) are advised by the Registrar. The Registrar's office regularly provides advisors and students with information regarding students' status and progress via the Student Portal of the seminary website and publishes course schedule information for each registration period.

Audit Policy

In order to have an audit recorded on one's transcript, a student must formally register as an auditor and must attend at least eighty percent of the class sessions. A professor may exclude auditors from a particular course by notifying the Registrar before registration that auditors will not be permitted. No course credit can be changed to audit after late registration.

An auditor who is not enrolled in a degree program should apply as a Student-at-Large.

Northern graduates may audit one Masters course per year for free for the first five years after graduation. The student must pay the registration fees.

Changing Degree Programs

Students may request a "Change of Degree" form from the Admissions Office. It is expected that the student will complete all admission requirements and meet all criteria for admission into the new degree program. When a student changes their degree program, he/she enters under the curriculum currently in place, not the program that was in place when they began their seminary studies. A charge of \$35.00 will be posted to the student's account in the first quarter of registration under the new degree.

Changing Your Name

In order to officially change your name on your permanent record, bring a revised Social Security Card, Driver's License, Marriage License or court order documenting your new name to the Registrar's Office.

Class Attendance

It is expected that students will regularly attend and participate in class sessions scheduled for courses in which they are enrolled. Failure to attend at least 80% of class sessions is grounds for automatic failure of the course. The same participation policy applies for online courses.

Clinical Pastoral Education (CPE) Tuition and Clinic/Hospital Site Fees

MDiv students register and pay tuition to Northern for 3-6 hours of Clinical Pastoral Education as required by their degree. In addition, students pay the supervising clinic or hospital all fees required by the supervising context. Students who have a credit balance on their Northern Seminary account may request a check for up to the full amount of the clinic/hospital fees (maximum amount of the check request will be dependent upon the exact balance in the student account). In order to request a check students must bring documentation of the clinic/hospital fees to the Business Office and complete a Student Account Check Request form.

Students who have successfully completed CPE prior to enrolling in seminary classes may request to have those credits transferred into their degree program by having the hospital send an official copy of their final CPE evaluation to the Supervised Ministry Office.

CPE hospital fees are covered by the Kern Foundation for Kern Scholars.

Complaints Regarding Compliance with Accrediting Standards

Any student has the right to file a formal complaint related to the Seminary's compliance with the accrediting standards of the Association of Theological Schools in the United States and Canada. Such complaints should be submitted to the Dean of the Seminary in writing. It will be the responsibility of the Dean to investigate the complaint and respond to the student in writing within thirty days. A record of such complaints will be maintained in the Dean's office for review by the Association of Theological Schools.

Cross-Registration with ACTS and Wheaton College Graduate School

Northern students are encouraged to take advantage of the wealth of educational resources available at the Association of Chicago Theological Schools (ACTS) seminaries. Upon completion of 12 hours of study at Northern, students may cross-register to any of these seminaries. For course listings see the ACTS website at www.acts-chicago.org. MDiv students are limited to 30 quarter hours of study through cross-registration; students in the MACM program are limited to 21 quarter hours. Tuition is charged at the Northern rate and payment must be made to Northern.

The appropriate forms (available online at www.seminary.edu/current-students/registration/cross-registration) must be completed at the time of quarterly registration. Students who are in cross-registered classes are governed by the educational policies of the offering school. Grades are sent to Northern's Registrar by the ACTS seminary.

Northern students may also cross-register at the Wheaton College Graduate School. There is a limit of two courses in any given term. The same requirements and limits apply as for ACTS cross-registered students (see above). For course listings see www.wheaton.edu/registrar/schedules. Tuition is charged at the Northern rate and payment must be made to Northern. Forms for enrolling at Wheaton College are available in Northern's Registrar's Office. Grades are sent to Northern's Registrar.

When selecting coursework for cross-registration, students should note that most institution's courses start and end dates may be different from Northern's academic schedule.

Dean's List

The Dean's List recognizes students who have completed a minimum of 27 credit hours and who have achieved a cumulative Grade Point Average of 3.5 or higher. A letter of recognition is sent to these students at the end of the academic year.

Family Educational Rights and Privacy Act (FERPA)

The Seminary accords to students all the rights under the law to students who are declared independent. No one outside the institution shall have access to, nor will the institution disclose any information from students' education records without the written consent of students except to authorized personnel within the institution, to officials of other institutions in which students seek to enroll, to persons or organizations providing students financial function, to persons in compliance with a judicial order and to persons in an emergency in order to protect the health or safety of students or other persons. All these exceptions are permitted under the Act.

Within the Seminary community, only those members, individually or collectively, acting in the students' educational interest, are allowed access to student education records. These members include personnel in the offices of the President, Dean, Registrar, Advancement and Enrollment Management, Financial Aid, academic personnel, Board of Trustees and official committees within the limitations of their need to know.

At its discretion, the Seminary may provide Directory information in accordance with the provisions of the Act to include: student's name, home and local addresses, home and local telephone numbers, e-mail addresses, date and place of birth, dates of attendance, classification, program of study, degree received, church membership, physical factors and the most recent previous educational agency or institution attended by the student. If a student does not want their contact information listed in the seminary directory, they can indicate that on the course registration form.

The Registrar at Northern has been designated by the Seminary to coordinate the inspection and review procedures for student education records which include admissions, resumes for placement, academic and financial files and records. Students wishing to review their education records must make written requests to the Registrar listing the item or items of interest. Only records covered by the Act will be made available within forty-five days of the request. Students may have copies made of their records with certain exceptions: a copy of the academic record for which a financial "hold" exists, a transcript of an original source document which exists elsewhere and previously waived rights to examine letters of recommendation for admission and placement. These copies would be made at the student's expense and at prevailing rates.

Education records do not include records of instructional, administrative and educational personnel which are the sole possession of the maker and are not accessible or revealed to any individual.

Students may not inspect and review the following as outlined by the Act: financial information submitted by their parents; confidential letters and recommendations associated with admissions, employment or job placement, or education records containing information about more than one student, in which case the Seminary will permit access only to that part of the record which pertains to the inquiring student. The Seminary is not required to permit students to inspect and review confidential letters and recommendations placed in their files prior to January 1, 1975, provided

those letters were collected under established policies of confidentiality and were used only for the purposes for which they were collected. Education records which are accessible to a student do not include records which are maintained by a seminary and contain information on the spiritual and psychological development of candidates for church vocations. Students who believe that their education records contain information that is inaccurate or misleading, or is otherwise in violation of their privacy or other rights, may discuss their problems informally with the Registrar. If the decisions are in agreement with the students' requests, the appropriate records will be amended; and they will be informed by the Office of the Registrar of their right to a formal hearing. Student requests for a formal hearing must be made in writing to the Dean of Academic Programs, who, within a reasonable period of time after receiving such requests, will inform students of the date, place and the time of the hearing. Students may present evidence relevant to the issues raised and may be assisted or represented at the hearing by one or more persons of their choice, including attorneys at the student's expense. The hearing panel which will adjudicate such challenges will be appointed by the Dean of Academic Programs.

Decisions of the hearing panel will be final, will be based solely on the evidence presented at the hearing, will consist of written statements summarizing the evidence and stating the reasons for the decisions and will be delivered to all parties concerned. The education records will be corrected or amended in accordance with the decisions of the hearing panel, if the decisions are in favor of the student. If the decisions are unsatisfactory to the student, the student may place in the education records statements commenting on the information in the records, or statements setting forth any reasons for disagreeing with the decisions of the hearing panel. The statements will be placed in the education records, maintained as part of the student's education records and released whenever the records in question are disclosed.

Students who believe that the adjudications of their challenges were unfair, or not in keeping with the provisions of the Act may request, in writing, assistance from the President of the Seminary. Further, students who believe that their rights have been abridged, may file complaints with the Family Educational Privacy Act Office (FERPA), Department of Health Education and Welfare, Washington, D.C. 20201, concerning the alleged failures of Northern Baptist Theological Seminary to comply with the Act. Revisions and clarifications will be published as experience with the law and the institution's policy warrants.

Government Regulations

Northern Baptist Theological Seminary is a graduate theological institution with the primary purpose of preparing men and women as effective leaders in the Church. At the same time, it is also registered as a state chartered institution of higher education to meet the requirements of Federal and State laws and ordinances. In accordance with Federal regulations, the sections on Educational Rights and Privacy and the Drug-Free Workplace Policy are included here. The Seminary administration seeks to function in accordance with standards of excellence that meet or exceed the standards of the Association of Theological Schools in the United States and Canada and the North Central Association of Schools and Colleges.

It is our concern and heartfelt prayer that those charged with the administration of the Seminary as well as all persons related to the Seminary, will conduct themselves in a manner that is appropriate for servants of Christ, especially in those matters which are legally supervised by government. Our

intention is to seek to be models of Christian faith and integrity, and to strive to solve our misunderstandings in a spirit of Christian love and concern for the community. Our goal, insofar as possible, is aimed at reconciliation of differences, striving for justice and fairness for all persons in the Seminary.

Grading System

Course work is normally evaluated on the basis of letter grades:

- A = Outstanding
- B = Good
- C = Satisfactory
- D = Unsatisfactory
- F = Failure

Grades are given with a plus or a minus recorded on the transcript and calculated on a weighted four-point scale:

A+ to A	=	4.0
A-	=	3.7
B+	=	3.3
B	=	3.0
B-	=	2.7
C+	=	2.3
C	=	2.0
C-	=	1.7
D+	=	1.3
D	=	1.0
D-	=	0.7
F	=	0.0

All required courses must be taken for a letter grade but students may choose to take up to two general elective courses for Pass/Fail (see below).

Students have until the end of the next quarter to challenge a course grade or seek a grade change.

Graduation Requirements

All degrees are conferred by vote of the Board of Trustees on the recommendation of the faculty. Such recommendation is based not only on the fulfillment of the minimum course requirements, but the quality and coherence of the student's program as a whole including assessment reviews with faculty and peers.

Other requirements include:

1. Satisfactory completion of all academic requirements including supervised ministry, clinical components, and assessments. The last 30 hours of study must be completed through coursework listed on Northern's academic schedule or the ACTS catalog.

2. Completion of all degree program requirements in no more than seven years from the time of matriculation for an MDiv and five years from the time of matriculation for a two-year masters program.
3. A minimum cumulative grade point average of 2.0 is necessary for graduation in the MDiv and MACM.
4. A student must submit the "Application for Graduation" to the Registrar's office by February 1 of the year they intend to graduate.
5. Clearance with the Business Office and Library of all financial obligations to the Seminary by May 15 of the year of graduation.
6. Completion of the Graduating Student Questionnaire.

A request to graduate in absentia must be approved by the Registrar no later than the first Friday in May.

Grievance Regarding Harassment or Discrimination Procedure

The Seminary affirms its commitment to equality of opportunity, under God, for all individuals. There shall be no harassment or discrimination against any applicant, student or employee on the basis of race, color, national origin, sex, age or handicap. This policy is intended to comply with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972 and 1992, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975.

Any person(s) who believes he, she or they have a grievance on account of an occurrence of being harassed or discriminated against because of race, color, national origin, age, sex, or handicap shall, within 30 days after the occurrence, attempt to resolve it by either or both of the following actions: 1) conferring with the person(s) against whom he/she has the grievance; or, 2) conferring with the Dean of Academic Programs, who serves as the designated Title IX and Section 504 Coordinator. [In accordance with Seminary policy, a student complainant may also report the complaint to the Human Resources Director or the Dean of Academic Administration. Anonymous reports may also be made to the Campus Conduct Hotline at 1-866-943-5787.

If resolution is not reached in the above manner, then the person shall make a written request to the Dean of Academic Programs for a hearing with an ad hoc Grievance Committee, which written request shall set forth in detail the facts in connection with such harassment or discrimination. The Committee shall be comprised as follows: the chair of the Committee and two staff members selected by the President, two students selected and two faculty members selected by the Dean of Academic Programs. The Grievance Committee shall be constituted and meet for the hearing within 30 days of the date of the request for a hearing.

The person(s) who brings the grievance and the person(s) accused in the grievance shall have the right to present evidence, confront adverse witnesses, and be accompanied by an advocate who is a member of the Seminary community, and who will have a right to speak on his or her behalf. Although each party is entitled to seek legal counsel, no lawyers are permitted to attend the hearing.

A written summary of the hearing shall be made and kept in the Dean of Academic Programs Office. The summary shall be available for inspection by each party to the grievance and his or her advocate and/or counsel.

Confidentiality by all parties is to be maintained throughout the grievance procedure.

The Committee decision shall be in writing and a copy delivered to each person making a written request for the hearing and each person accused in the grievance, and a receipt obtained, which delivery shall be within five working days from the date of the conclusion of the hearing.

Each person making a written request for the hearing and each person accused in the grievance shall have the right to appeal any Committee decision to the President of the Seminary by written petition within 10 working days after receipt of the Committee decision. The President may, in whole or in part, dismiss the charges, modify the Committee's sanctions, if any, or otherwise act on the Committee's decision.

Inclusive Language

The Seminary is committed to the equality of men and women in all areas of life. The use of inclusive language in reference to human beings in all oral and written communication by all members of the Seminary community is expected.

Independent Study

An independent study course may be negotiated with a member of the regular, affiliate or adjunct faculty of the Seminary for any quarter of the academic year. Independent Studies are not permitted for regularly scheduled courses at Northern or for courses available from the ACTS seminaries. Only students who have earned at least 24 credit hours in graduate theological education and who have a 2.75 cumulative grade point average or better will normally qualify for an Independent Study. A maximum of four Independent Studies toward the MDiv degree or a maximum of two Independent Studies toward a two-year degree will be approved.

The student must register for the Independent Study at the prescribed period of registration and submit an "Independent Study Contract," including an attached bibliography, to the Registrar. The contract must be filled out by the student and signed by the supervisor and the Registrar. Independent Studies require similar levels of academic work when compared to a course carrying the same number of credit hours and are subject to the same rules and regulations as regularly offered courses. Faculty supervisors exercise their own discretion in accepting Independent Studies. A \$100 administrative fee will be charged for each approved Independent Study.

Students who negotiate an Independent Study Contract with an affiliate or adjunct faculty will be charged an additional fee as listed in the current academic year fees.

Language Credit

A maximum of nine quarter hours may be earned in Hebrew and/or Aramaic and nine quarter hours in Greek for 300-level language courses. No academic credit may be earned for language studies apart from the biblical languages.

Late Work and Incompletes

All course work must be completed by the deadlines stipulated by course instructors. The following policy has been adopted to cover those instances when deadlines cannot be met for the completion of course work within the duration of the course:

1. The student must secure approval to take an incomplete from the course instructor on a form provided by the Registrar's Office. Any prior requests for a grade of incomplete for the previous term must be completed and the grade received before requesting another incomplete.
2. The instructor and student may negotiate a time limit, and the instructor is at liberty to set stipulations and grade reductions.
3. The request for an incomplete, with approval signature, must be filed with the Registrar's Office no later than 4:30 p.m. on the last day of the quarter. Failure to do so will result in a grade of "F" on the incomplete work.
4. The student will receive an "I" (Incomplete) for the course grade until such time as the grade is turned in by the course instructor, or until the agreed deadline. If the instructor does not submit a new grade, the Registrar will change the incomplete to "F."
5. An incomplete not removed by the end of the quarter immediately following the quarter in which the course was taken (or three months in the case of summer) will be changed to a permanent "F."
6. A \$35 fee will be charged for each approved incomplete.

Leave of Absence/Continuing Registration

Students are expected to be enrolled, at least on a part-time basis, in each quarter of the regular academic year in order to maintain steady progress toward the completion of their degrees. In the event that a student believes that such progress must be temporarily interrupted and that it is not possible to enroll as a part-time student in a regular academic term (Fall, Winter, and Spring quarters) the student must submit a completed "Request for Leave of Absence" form to the Registrar before the beginning of the term for which the leave is requested indicating the reasons for the request and the duration of the leave. (The Leave of Absence form is available online at www.seminary.edu/current_students/registration.) A leave of no less than one quarter and of no more than two consecutive terms may be requested. *Students on leave of absence do not qualify for deferment of their student loans.*

A fee of \$50 will be charged each quarter of the leave which will maintain one's student status. This fee will cover the same activities generally covered by the registration and technology fees, and will guarantee the student access to campus resources such as the library, computer lab, advising time, etc., during the approved leave of absence.

Any student who fails to secure an approved leave and who fails to enroll in a subsequent academic term, or who fails to re-enroll at the expiration of an approved leave, will be considered as having

withdrawn and will have to reapply for admission. In the case of reapplication and admission, and in the event curriculum changes have occurred during the unauthorized absence, the readmitted student will be subject to curricular requirements in place at the time of readmission. Any questions regarding Leave of Absence should be directed to the Registrar's Office.

Master of Arts Program Continuing Registration

Master of Arts students who have registered for MA 501 Thesis, MA 502 Thesis Oral Exam, or MA 503 Comprehensive/Oral Exam and are extending their work into the following term must register for RG 501 Continuing Registration. The fee for RG 501 is equal to one hour of credit.

Masters Program Policies

The Masters Committee is charged with primary responsibility for the formulation and supervision of policies and procedures which implement the educational goals of the curriculum as developed and monitored by the faculty in dialogue with students. The Committee has authorized the Registrar to decide all student requests that clearly fall within the guidelines of established policies. The Dean of Academic Programs is ultimately responsible for the implementation and administration of educational policies recommended by this Committee and approved by the faculty.

A student is responsible for the curricular requirements in effect at the time he or she enters a degree program. Any changes in degree requirements during a student's program will not be retroactive unless the Registrar so approves and grants to students the possibility of changing curriculum. In such a case, the student will have to meet all the new degree requirements and so indicate in a formal letter in which the reasons for changing curriculum are given.

Educational policies and procedures apply to all students uniformly. Changes in these policies and procedures will normally be made at the beginning of a new academic year or quarter. Those changes which do not directly give advantage or disadvantage to any students may go into effect immediately upon the faculty's approval.

Normal Course Load

Full-time study is 9-12 quarter hours per term. In order to complete the 108 credit hours required for the MDiv program in three years, students will need to average approximately 12 credit hours per quarter. Many students, however, find it difficult to do quality work while carrying that many hours in addition to other responsibilities. Students should work with their academic advisor to develop a realistic plan of study.

Enrollment Advisors may authorize up to 12 hours of credit per quarter. Any student registering for more than 12 credit hours must secure the approval of the Dean. In calculating a course overload, audit hours will be computed at one-third the value of credit hours.

Online Courses

Online courses are offered during a normal academic term and are indicated on the course schedule by an (OL) following the course number. The tuition is the same as a regular course. Students must complete at least 50% of a degree program by completing courses at the main campus in Lombard.

Pass/Fail

All required (non-elective) courses must be taken for letter grades, but students may choose to take up to two general elective courses for a Pass/Fail evaluation. If a student receives a grade of Fail for the course, the instructor will provide a written comment on the student's work in addition to the grade. This comment becomes part of the student's record until graduation. Students desiring to take an elective course for Pass/Fail must indicate their intention at the time of registration for the course. Neither a Pass or Fail designation is averaged into the grade point average.

Students taking a course for Pass/Fail will be expected to complete all course requirements as listed in the syllabus.

Probation (Making Satisfactory Academic Progress)

Students' academic, ministry, personal and relational growth is regularly monitored by the Supervised Ministry Office, the Dean's Office and the faculty. When students fail to meet standards in any of these areas, they may be placed on probation.

Probationary status is governed by the following policies:

1. Any student whose cumulative grade point average falls to or below 2.25 will be notified by the Dean of Academic Programs that they have been placed on the academic warning list with notice to the faculty and Enrollment Advisor.
2. Masters-level students whose academic performance is unsatisfactory (below 2.0 cumulative grade point average) will be placed on probation. Any student remaining on probation during the next two quarters for which they are enrolled will be subject to dismissal by the vote of the faculty.
3. Students enrolled in non-degree programs, including but not limited to Diploma, Certificate or Auditor, whose academic performance is unsatisfactory (below 2.0 cumulative grade point average or students earning a Withdrawal Failing (WF) or no credit for an Audit) will be placed on probation. Any student remaining on probation during the next two quarters for which they are enrolled will be subject to dismissal by vote of the faculty.
4. A student whose cumulative grade point average is raised to a satisfactory level (2.0 or above) shall be removed from probation.
5. Students who are admitted on probation must achieve a grade point average of 2.0 or above by the end of their second quarter of study or they will be subject to dismissal by vote of the faculty.
6. Students whose ministry, personal and relational growth is unsatisfactory may be placed on probation with the counsel of the Dean of Academic Programs and the Supervised Ministry Office. The student will be provided with a clear action plan and accountability for moving forward in their ministry, personal and/or relational growth. If a student fails to make progress in the plan as determined by the Dean's Office, they will be subject to dismissal by

vote of the faculty.

Registration and Tuition Payment

Course offerings and syllabi for each term can be accessed online at www/seminary.edu/current-students/course-schedule. Pre-registration may be done at any time online or in person at the Registrar's Office. Official registration, including payment of tuition and fees, must be completed by the following dates: Winter 2011 by December 3, 2010; Spring 2011 by March 4, 2011; Summer 2011 and Fall 2011 by April 29, 2011. A late registration fee of \$50 will be charged after these dates.

A student's total account must be paid in full before registration for the next quarter will be permitted. Tuition and fees are due at the time of registration. If payment is not made in full, a minimum of one-third of the tuition and current fees are due at registration and a payment agreement must be completed for the remaining two-thirds of the tuition. Payments will be due in 30 and 60 days. There is a monthly interest charge of 1% of the unpaid balance and a \$25 fee will be charged for late payments. Questions regarding student accounts should be directed to the Business Office at 630-620-2111.

Releasing Student Information

Northern Seminary's policy on releasing "directory" information (name, address, phone, email, degree, enrollment status, dates of attendance, etc.) is that we do not confirm or release any student information over the phone to a third party. All legitimate requests for information must be in writing and sent to the appropriate office for a response.

If a student requests "personal" information over the phone (account balance, registration status, grades, copier codes, etc.) he or she must correctly supply the student name, student ID and address before the information can be given. If they request the information in person, they must match the photo in CAMS, or they must provide their student ID number. Personal information cannot be released to a student's spouse or church unless the student has signed a release form permitting this and the third party can supply the same three pieces of security information (name, ID, address) correctly.

Required Heritage Courses

Northern degree students must take the required Heritage courses (Old Testament, New Testament, Church History, Theology and Ethics) at Northern. In unusual circumstances where exceptions are sought, a substitution for a course must be approved by the Northern faculty member teaching the heritage course.

Retaking a Course to Raise the Grade

A course can be retaken once but not as an Independent Study. To retake a course you must have the Registrar's approval, register for the course and pay tuition and fees. Financial aid will not apply. The grade for the previous course will remain on the student's transcript. However, only the higher grade will be computed in the student's GPA, and only one course will count toward credit hours for graduation.

Second Masters Program

Students may complete a second masters degree at Northern. After completion of the first masters degree, a student must reapply for the second program through the Admissions Office. Each degree must have a clear integrity of its own; therefore, the Registrar will evaluate the student's academic record and determine the plan of study based on the amount of permissible overlap for two degrees. Students completing any two-year degree and the MDiv will be required to take no less than 133 quarter hours. Students completing two two-year degrees will complete no less than 91 quarter hours.

A student who holds a MA degree from Northern, who wishes to go on to complete a MDiv degree, can relinquish the MA and complete the MDiv program requirements. Only one degree will show on the transcript. The MA credits will be good for ten years.

Security and Crime

For your own safety use common sense in all matters of personal safety. Always lock your vehicle and do not leave valuable items in plain sight inside the vehicle. If you observe anyone involved in a suspicious or dangerous activity, report them to the Lombard Police immediately by calling 911. If you don't feel safe walking to or from your vehicle or apartment, walk with a companion. After business hours you may call or page maintenance at (630) 705-8249.

Students are encouraged to determine where fire alarm boxes, fire extinguishers, fire hoses and stairways are located. If emergency sirens sound, immediately take appropriate action (fire alarm: exit building; tornado: seek shelter away from windows).

The Crime Awareness and Campus Security Act of 1990 requires institutions of higher learning to report statistics on certain criminal activities. Northern keeps official statistics of any criminal activity which happens on campus which involves a student or employee while functioning as a member of the Seminary.

The following criminal activities must be reported: murder, rape, robbery, aggravated assault, burglary or motor vehicle theft. The Seminary also maintains statistics concerning the number of arrests for the following crimes occurring on campus: liquor law violations, drug abuse violations, and weapons possessions.

All criminal activities listed about must be reported to the Dean's Office.

Smoking on Campus

Northern Seminary's entire campus is designated as a non-smoking area, therefore, smoking is prohibited in any area of the campus including restrooms, hallways, apartments and outside buildings.

Student-at-Large

A Student-at-Large who desires to be admitted to degree standing must make formal application to the admissions office for degree status before exceeding 12 hours of credit. Persons who do not wish to complete a degree may be advised to enroll in the Masters Specialization program.

Student Right-to-Know Disclosures

The completion or graduation rate for 2009-2010 was as follows: 4.29 years for the MDiv; 4.5 years for the MACM; and 5.2 years for the DMin.

Time-Limit For Completing Program Requirements

The time-limit for completing the MDiv program is 7 years; for the MA and MACM programs is 5 years. If a student cannot complete their degree program in the allowed time, they must send a letter to the Master's Committee requesting a program extension. Such extension must be approved by the faculty.

Tuition Refunds

Changes in registration, including dropping a course, must be approved by the Registrar. In the case of approved course drops, tuition refunds will be granted as follows:

For Regular Masters Courses	% Reimbursement
By the last day of the first week	100%
By the last day of the second week	80%
By the last day of the third week	50%
After the last day of the third week	0%

For Masters Weekend Intensives	% Reimbursement
By the first Monday following the first weekend session	100%
By the Friday of the 2nd full weekend session	80%
By the Monday following the 2nd full weekend session	50%
After the Monday following the 2nd full weekend session	0%

For Masters Summer Intensive Courses	% Reimbursement
By the end of the 2nd day	100%
By the end of the 3rd day	80%
By the end of the 4th day	50%
After the 4th day	0%

Doctor of Ministry Intensives	% Reimbursement
Before the end of the first day	100%
Before the end of the second day	60%
After the end of the second day	0%

Transfer of Credit Into a Masters Program

Transferring from Undergraduate Programs

No credit can be given for work which was applied to an undergraduate degree. Such work, however, may be the basis for waiving an introductory level course (300 level) and taking an advanced course in the same area. Students must secure faculty permission from a regular Northern faculty member teaching in the discipline. That faculty member must supply written notification to

the Registrar, stating the course(s) to be waived and giving approval for substitution.

Transferring from Other Graduate Programs

Transfer credit will be considered by the Registrar upon formal request following application to the seminary. For Masters degree programs, only work from an ATS-accredited school or from seminaries in other countries which can be legitimately evaluated will be considered for transfer credit. Only B level grades or better or “pass” will be considered for transfer. Normally transfer credit that is more than ten years old will not be accepted.

In the case of required courses for a degree program, transfer credit can only be applied if the Registrar judges a course from another school to be equivalent to Northern’s required courses. The student may be asked to provide a course syllabus for review by the Registrar and the professor from the discipline in question.

Transfer students must take at least 50% of their degree program at the main campus in Lombard. If the maximum number of hours are transferred, the student will not be eligible to take on-line courses or courses at other locations.

For students in Diploma or Certificate programs, transfer credit will be evaluated on an individual basis. Coursework from non-ATS accredited institutions may be considered for transfer. There are no location restrictions so coursework may be completed at any Northern location.

Standards of Conduct

Northern Seminary recognizes that patterns of Christian conduct often change. Nevertheless, perennial questions remain: “What basic commitments ought to inform our conduct?” These are always timely questions, because each of us has failed God and sinned in ways that only God can truly forgive and redeem. The Seminary community’s moral values – along with its curriculum and its total educational experience – are under the authority of Scripture, responsibly interpreted and applied through the guidance of the Holy Spirit. The Seminary’s model is also that of an effective minister, whose commitments and conduct incarnate Scriptural spirituality, inspiring and leading people of diverse styles of life.

Different insights and interpretations govern the conduct of individual Christians; the Seminary respects and affirms them- except when they are contrary to the moral imperatives of Scripture, either by its explicit commands or its implicit teachings. Also, according to established policy in the Student Handbook (0:2): the use of alcohol, drugs or tobacco on campus or at seminary functions is prohibited. Drug or alcohol addiction or immoral sexual conduct are grounds for dismissal.

The longstanding position of the Seminary is that the practice of homosexuality is antithetical both to the moral imperatives of Scripture and to effective ministry. With equal conviction, the Seminary is committed to extend a ministry of the healing, grace, love, care, and compassion of Christ to those who struggle with their sexuality, and who seek personal wholeness.

The practice of homosexuality has become a serious and urgent topic for discussion and decision in matters related to the nation and its culture, the churches generally, the American Baptist Churches to which the Seminary is related, and seminaries across the country. Northern Baptist Theological

Seminary finds it imperative at this juncture in time to reaffirm the Seminary policy on homosexuality first approved by the faculty in 1978 and adopted by the Board of Trustees and reaffirmed by the faculty in 1996:

In matters related to homosexuality:

1. Northern will not knowingly admit as a student any person having a homosexual lifestyle.
2. If, without the knowledge of the Admissions Committee, a person is admitted to the Seminary and is found not to be a practicing homosexual, but to be striving to overcome homosexual tendencies, such a person will, in Christian love, be counseled to obtain the best help available so that with the power of God such a person may overcome the problem.
3. If, without the knowledge of the Admissions Committee, a practicing homosexual is found to have been admitted to the Seminary, when such knowledge is discovered, such said practicing homosexual would be counseled to seek education elsewhere and to enter some other vocation, and failing voluntary withdrawal from Northern, would be disallowed to continue at the Seminary.
4. In no case would the Seminary recommend for ordination or for ministry any practicing homosexual or an advocate of a homosexual lifestyle.
5. Congruent with its policy of institutional integrity, Northern Baptist Seminary will not hire a practicing homosexual or an advocate of a homosexual lifestyle, and it reserves the right to dismiss from employment any such person on the grounds that it would conflict with the purpose of the institution.

Affirmed by Northern's Faculty
9/20/78

Reaffirmed by Northern's Faculty
9/17/06

Adopted by Board
of Trustees 10/3/96

Masters Course Descriptions

Courses are listed with both a letter prefix and a number. The prefix denotes the area of study and the number identifies the level of instruction. For example, according to the following chart, CH 301 is an introductory level course in Church History; NT 411 is an intermediate course in New Testament. Interdisciplinary courses carry the IN prefix. Online courses are listed on the course schedule with (OL) after the course number. Course offerings are published annually and updated quarterly.

Areas of Study

BL	Biblical Languages
CC	Church and Community
CH	Church History
CL	Congregational Life
E	Evangelism
ED	Christian Education
H	Homiletics
IN	Integrative/Interdisciplinary
M	Missions
ME	Missions and Evangelism
MN	Pastoral/Parish Ministry
NT	New Testament
OT	Old Testament
PC	Pastoral Care
SM	Supervised Ministry
S	Spirituality
TE	Ethics
TH	Theological Studies
UR	Urban Ministry
WO	Worship
YM	Youth Ministry

Levels of Courses

300-399	Introductory
400-499	Intermediate
500-599	Advanced

All courses are 3 quarter hours credit unless otherwise noted.

BL 301 Biblical Hebrew I

A basic introduction to the grammar and vocabulary of the Hebrew Old Testament. After completing this course, the student will be able to utilize the tools for Biblical study such as Hebrew lexicons and concordances and commentaries, recognizing Hebrew script and transliteration.

Curricular area: OT

BL 302 Biblical Hebrew II

This course is a continuation of a basic introduction to the Hebrew grammar, vocabulary and syntax.

This course will prepare the student to be able to read and translate the Hebrew Bible expressively.

Curricular area: OT; *Prerequisite:* BL 301

BL 303 Hebrew Syntax/Exegesis

This course will prepare students to gain knowledge of Hebrew syntax through reading and translating texts. It will also equip students to be able to write an academic exegesis paper.

Curricular area: OT; *Prerequisite:* BL 301 and BL 302

BL 349 Greek for Leaders

Students will not learn Greek but to understand the basic capabilities and ambiguities of the Greek language and the technical terms used by commentators to discuss Greek words and sentence structures.

Curricular area: NT; Heritage Elective

BL 350 New Testament Greek I

A basic introduction to the grammar and vocabulary of the Greek New Testament. On completion of this course, the student will be able to read parts of the Greek New Testament without constant reference to a lexicon. The student will also understand the purposes and limits of exegesis.

Curricular area: NT

BL 351 New Testament Greek II

A continuation of BL 350. The student will be able to read much of the Greek New Testament without constant reference to a lexicon, and understand the purposes and limits of exegesis.

Curricular area: NT; *Prerequisite:* BL 350

BL 352 Greek Syntax/Exegesis

An intermediate study of Greek syntax and exegesis, based on a particular New Testament text.

Curricular area: NT; *Prerequisite:* BL 350 and BL 351

CH 301 Early and Medieval Christianity

This course is a basic introduction to the history of Christianity from its beginning to the end of the Middle Ages and the dawn of the Reformation. It covers the development of the institutional church, explores Christianity as a lived religion, traces the progress of doctrine, and introduces some of the men and women whose thoughts and lives influenced the course of Christian history.

Curricular area: CH; Required

CH 302 Reformation and Modern Christianity

An examination of major developments in Christianity from the time of the Reformation to the

present. The class explores how and why the church evolved as it did with a focus on personalities whose ideas and actions molded Christian piety and belief. *Curricular area:* CH; Required

CH 304 Protestant Reformers

The course examines the lives of leading 16th century Protestant Reformers in the Luther, Reformed (Calvinist), Anglican and Anabaptist traditions with special attention to their contributions to issues facing Christians today in the areas of spirituality, theology and the intersection of church and society. *Curricular area:* CH

CH 407 History of American Religion

This course introduces the panorama of people, movements, issues, groups, events and institutional developments which have characterized religious experience in the United States from the colonial period to the present. *Curricular area:* CH; Required for MDiv

CH 409 Classics of Christian Devotion

This course will explore a representative sample of Christian devotional literature from the early church to the present in order to ascertain the depth and variety of Christian spirituality in the church's history. *Curricular area:* CH

CT 303 Building Multicultural Communities

The pluralistic cultural context of religious institutions mandates the understanding of and appreciation for cultural diversity. This course will promote cultural sensitivity through exposure to a variety of cultural traditions and stories. Story-telling and story-listening will be emphasized. A reflection-action approach will be taken to examine theological and philosophical presuppositions, as well as social science principles and theories that inform heterogeneous community development. *Curricular area:* CC; Ministry Elective

CT 305 Christian Community Development

Christian Community Development is a biblically based philosophy of ministry among the poor and hurting people. It is based on eight key components that come along side of people and empower them to help themselves. The roots, philosophy and principles of Christian Community Development will be explored. *Curricular area:* CC; Ministry Elective

CT 306 Black Church as Agent of Social Change

This course will lead students through an historical analysis of the American Black Church, rising out of slavery to become justice advocates and agents of social change. Six modules of history will cover from 1750 to the present, with an emphasis on Dr. Martin King's pivotal prophetic ministry in context. From that reflection students will examine several contemporary models of Christian activism through the prism of theological tensions of the call to be evangelical and the call to be prophetic in response to the impact of human's institutions on the human condition. *Curricular area:* CC or CH; Ministry Elective

CT 307 A Biblical Theology of Ministry to the Poor

This class will study poverty and its effect on our world. A study of both Old Testament and New Testament passages will show God's heart for the hurting and poor. This biblical theology of poverty gives us a mandate as Christians to live life in community in the church and help and care

for the poor. *Curricular area:* CC; Ministry Elective

CT 311 Our Call to Ministry: Principles for Longevity

This course will explore the means and methodologies to stay the course in ministry for a lifetime. We will study some of the key issues that arouse, discourage and detour people from staying and working in ministry. The purpose is to create patterns and habits that will carry the minister through the ups and downs of a lifetime in ministry and avoid burnout. *Curricular area:* CC or UR

CT 315 Ministry in Rural and Small Communities

This intensely practical course will introduce students to the basic pastoral skills needed to effectively serve churches in small and rural communities. Students will be exposed to issues affecting ministry such as low populations, large geographic areas, powerful subcultures and traditions, as well as rural poverty and ignorance. Students will interact with actual case studies and be given a notebook with specific tools and resources.

Curricular area: CC; Ministry Elective

CT 330 Ministry in a Multicultural Context

What does it mean for the church of Jesus Christ to exist and make its witness in a multi-cultural context? What does racial, cultural diversity mean in the postmodern world? What are some theological, missiological, social implications of the multi-ethnic/multi-cultural church? In response to these questions, this course is to explore the church in a multi-cultural perspective.

Curricular area: CC; Ministry Elective

CT 400 Church Based Community Development

This course will move beyond the philosophy and principles of Christian Community Development and will look at ways church can love their neighborhood while playing a major role in the development of the community. It will provide a theological foundation for engagement in wholistic community development. *Curricular area:* CC; Ministry Elective

ED 302 The Teaching Ministry of the Church

The purpose of this course is to enrich the students' knowledge and skills in nurturing the spiritual life of personal in all age groups through the educational ministry of the church. Contemporary approaches to the teaching of all age groups will be explored. Both theory and practice will be part of the experience in this course. *Curricular area:* ED; Ministry Elective

ED 303 Principles and Methods of Teaching and Learning

An examination of the teaching-learning process, including theories, strategies and methods which shape quality teaching in the local church. Students will apply principles of teaching and learning to the design, implementation, and evaluation of teaching approaches. *Curricular area:* ED; Ministry Elective

ED 404 Educational Ministry with Adults

An exploration of the characteristics and development issues of young, middle, and older adults; theories and principles of adult religious education and resources for adult ministries in the local church. *Curricular area:* ED; Ministry Elective

ED 420 Developing Churches and Religious Organizations

Utilizing a scholar-practitioner model this course will survey and analyze contemporary issues in developing healthy churches and Christian organizations. The focus will engage critical thinking and theological reflection on the role and potential contribution of the field of Organization Development (OD) in leadership of organizations. The field of OD includes such subjects as diagnosing and facilitating healthy organizational change, team building, collaborative leadership, leadership development and succession strategies, and the development of vision, mission and values using large group intervention strategies. *Curricular area:* ED or CL; Ministry Elective

ED 423 Developing Emergent Leaders

Educational ministry in the church seeks to develop mature Christian people who wholeheartedly worship and serve God. An essential part of equipping the body for service is developing the future leaders of the church. Knowing how to intentionally develop emerging Christian leaders is a steep challenge; especially given the generational and cultural differences that currently exist in our world today. Utilizing a scholar-practitioner model this course will survey and analyze contemporary issues in developing emerging leaders. *Curricular area:* ED or CL; Ministry Elective

IN 300 Seminary Success

This course is designed to help students succeed in seminary. It will focus on time management, reading skills, study skills, preparation for exams, and the proper use of the library. It will introduce students to the processes and tasks associated with academic research and scholarship, researching and writing term papers, the use of Turabian, and how to use a computer in the preparation of footnotes and endnotes. *Curricular area:* General Elective

IN 301 Exploring the Bible

This course will introduce students to both the Old Testament and the New Testament. Focus will be on the literary and theological themes of the Bible as well as provide students with guidelines for the study of biblical material in its literary, historical, cultural and social contexts. *Curricular area:* Required

IN 302 Baptist Polity and History

This course is an introduction to the history, practices and principles of Baptist congregational life and mission. While students will be expected to acquaint themselves with a general understanding of Baptist history, the specific focus of the course will be found in the history, practices and polity of the American Baptist Churches in the USA. *Curricular area:* CL; Ministry Elective

MA 501 Thesis

Students in the research option of the MA program should sign up for this course the quarter before they plan to take the oral exam and finish their program. During this quarter, the student should be finishing their thesis under faculty supervision. *Curricular area:* Required for MA

MA 502 Oral Exam

Students in the research option of the MA program should sign up for this course the quarter following the completion of MA 501. The 90 minute oral exam will consist of the student's "defense" of the thesis. *Curricular area:* Required for MA Prerequisite: MA 501

MA 503 Comprehensive/Oral Exam

Students in the generalist or specialist option of the MA program will take a 4-hour written test followed by an oral exam to complete their program. *Curricular area:* Required for MA

ME 301 Theology and Practice of Evangelism

The purpose of this course is to develop critical awareness to ensure relevant communication of the Gospel in postmodern contexts. This course will identify and challenge assumptions about traditional methods of evangelism and explore alternative ways of thinking and action in ministry. This course will equip church leaders as evangelists with the ability to incarnate the Gospel through friendship evangelism and to reconcile seekers to God. *Curricular area:* E; Ministry Elective

ME 302 Issues in Cross-Cultural Evangelism

This course will focus on the relationship of evangelism and poverty. The poor are with us always. How do we minister to the poor among us? The Great Commission mandates that we make disciples of all people regardless of social class. The church must get involved and not assume that the poor must be rugged individuals and pull themselves up by the bootstraps. This course will explore how to do evangelistic ministry in the context of poverty.

Curricular area: E or M; Ministry Elective

ME 388 Missiology in Church and Culture

This course applies an understanding of culture gained from the findings of cultural anthropology to the study of the global mission of the church, and examines how culture influences the perception of reality, spirituality, theology and forms of ministry. It explores the dynamic relationship between context, culture, Bible, theology and the church's life and mission. The challenge of becoming a community of the "New Creation" in Christ will be pursued as this vision becomes a reality in each situation. *Curricular area:* M; Ministry Elective

ME 401 Contemporary Issues in Missions

This course will focus on trends, problems and opportunities facing the worldwide mission of Jesus Christ in the third millennium of the church's existence. Students will be encouraged to struggle with one or more of the following issues: urbanization, unreached peoples, justice, the internationalization of mission and partnership. *Curricular area:* M; Ministry Elective

ME 406 Global Mission Today

This course approaches the subject of global mission from three angles: Biblical foundations, current information and current issues in the theory and practice of mission. *Curricular area:* M

ME 407 Islam and the Christian Mission

An introductory course which will expose students to the history and worldview of Islam in its various global expressions, analyze its central claims in light of the gospel, and explore effective means of Christian witness among Muslims as well as of training American Christian congregations in greater Muslim awareness and missions support. *Curricular area:* M; Ministry Elective

ME 409 Discipling and Mentoring

The purpose of this course is to equip students for the roles of discipling and mentoring in the local church. The development of ministry skills is punctuated by the continued spiritual formation as

leaders and thinkers in the discipling and mentoring functions of church ministry. *Curricular area:* E

MN 335 Church Administration

Administration is the bringing together of people, programs, and procedures in such a way as to produce effective working relationships that lead to the realization of organizational goals. This course will analyze and evaluate several aspects of the administrative process while encouraging each student to utilize the best principles and procedures in their role as pastor. *Curricular area:* CL; Ministry Elective

MN 339 Radical Discipleship Making and Leadership Development

Jesus is calling for true disciples that will deny themselves and follow Him even while the present culture esteems personal peace and prosperity. This course will equip students in raising up radical disciples with a servant attitude that will practice revolutionary incarnational and justice ministry. *Curricular area:* CL; Ministry Elective

MN 343 Three Funerals and a Wedding

This course introduces students to a variety of pastoral care opportunities that arise, on days other than Sunday, in the life of the resident pastor. Attention will be given to the broad subjects of pastoral visitation and spiritual direction as well as the critical issues of identity, role, and responsibilities of the pastor. The class will address practical areas such as creating and sustaining boundaries and work schedules, dress code, telephone/email protocol, maintaining accurate records etc. *Curricular area:* CL; Ministry Elective

MN 382 Principles of Preaching

This introductory course aims to help students engage with the main principles involved in preaching by collaborating on set texts and preaching. Based on Michael Quicke's text, *360 Degrees of Preaching: Hearing, Seeing and Living in the Word*, the course introduces students to aspects of culture change and communication shift in our post modern context. Within this context, students will apply a preaching model called the "preaching swim," working through key stages of exegesis (understanding Scripture), interpretation (understanding its message for listeners), homiletics (sermon design), delivery and evaluating the outcomes. *Curricular area:* H; Ministry Elective

MN 383 Practice of Preaching

This course provides a supervised "lab" experience in both the practice and evaluation of preaching. It builds on the "Practice of Preaching" course (MN 382), but places more emphasis on biblical interpretation and delivery of the sermon. *Curricular area:* H; Ministry Elective; *Prerequisite:* Introductory course in preaching

MN 426 Spiritual Creativity

This course will cause participants to reflect on the creative composition of one's own personal journey to this point in life; to ponder the revealed nature of creativity within the Trinity and the implications for being little "m" makers in the image of the Maker; to explore the nature of spiritual creativity within the framework of everyday life and ministry; and to broaden one's appreciation of the power of the fruit of creativity in goodness, truth and beauty.

Curricular areas: Spirituality, Worship, Ministry or General Elective

MN 433 Church in Postmodern Context

This course will examine the theological and practical issues that confront the pastor/church planter in the postmodern - post Christian culture. Postmodern understandings are crucial to the future ministry of the church in North America. This course will define ways of thought and living called postmodern and will develop a postmodern ecclesiology that engages scripture, practical concerns as well as the challenges posed by postmodernity and post Christian culture.

Curricular area: CL, M, E; Ministry Elective

MN 440 Equipping God's People For Ministry

This course will use a practical interactive approach to implement the biblical and theological principles for equipping God's people to discover and deploy their spiritual gifts through the ministries of local churches. *Curricular area:* CC

MN 441 Leadership for Congregational Transformation

This course focuses on the role of leaders in the dynamic process of intentional congregational change. Special attention is given to biblical models of leadership, understanding the process of change in volunteer organizations, conflict management, tools for analysis and evaluation of congregations, contemporary models of congregational life and ministry, and the integration of spiritual, theological and organizational dynamics in congregational transformation.

Curricular area: CL; Ministry Elective

MN 442 Tools for Transformational Leadership

Course participants will gain a deeper appreciation of their leadership strengths and opportunities, a greater understanding of contemporary leadership models, experience with tools for assessing the ministry context in which they find themselves, an understanding of processes of transformational change, growth in conflict management skills, and a practical, actionable plan for dealing with a specific leadership challenge in their ministry setting. *Curricular area:* CL; Ministry Elective

MN 492 Models of Effective Preaching

The student will be introduced to a variety of models of preaching that have proved to be effective. These will include: biblical storytelling, first person expository narrative, genre sensitive, African American, pastoral and mission models. *Curricular area:* H; Ministry Elective; *Prerequisites:* MN 382 and MN 383

MN 540 Practice of Pastoral Ministry

This course will focus on the call, nature, and primary components of pastoral ministry. Through lectures, readings and discussion students will examine habits, skills, and responsibilities associated with effective pastoral leadership. *Curricular area:* CL; Ministry Elective

NT 301 Matthew, Mark, Luke

This course provides a basic introduction to Matthew, Mark and Luke (the "Synoptic Gospel") and acquaints students with an overview of the teaching and mission of Jesus in these gospels.

Curricular area: NT; Required

NT 302 Paul and His Letters

This course aims to acquaint students with the mission, letters and theology of Paul. The focus is on

exegesis and theology in the service of building up one's own biblical-theological basis for preaching, teaching and other practices of ministry. *Curricular area:* NT; Required

NT 336 The Revelation of John

This course is a study of the Revelation of John in terms of its dramatic features and its socio-historical context as well as its fascinating structure, genre and theology. Attention will be given to the nature of apocalyptic literature and the relevance of Revelation for today. *Curricular area:* NT Elective

NT 404 The Gospel of John

This course will explore John's presentation of the life and teaching of Jesus in light of its historical and theological background and practical implications for the church today. *Curricular area:* NT Elective; *Prerequisite:* NT 301

NT 407 I Corinthians

This course focuses on the text in its original socio-historical context. Attention will be given to the specific moral, spiritual and theological questions that Paul takes up in the letter, treated from the standpoint of the ancient Mediterranean world as the cultural context of Paul and the Corinthian churches. It will also include exposure to the ways in which the ancient post-Pauline Christian communities interpreted the letter and the significance of I Corinthians for the practice of the Christian faith today. Knowledge of Greek is not required. *Curricular area:* NT Elective

NT 409 Galatians

The primary purpose of this course is to read this challenging work carefully and discerningly. In the process we will seek to sharpen exegetical skills and deepen understanding. Some of the pertinent scholarly literature will be surveyed. We will reflect on matters of theological concern that arise from our discussion of the text, including such issues as the righteousness of God, the fate of Israel, the significance of Christ's death and the community's participation in its effects, the role of the Mosaic Law, apocalyptic eschatology, the Spirit-led Christian life, the implications of Paul's reasoning for women and ecumenical discussion. *Curricular area:* NT Elective

NT 410 The Gospel of Luke

This is an exegetical study of the Gospel of Luke. The course examines Luke in its original socio-historical context with special attention to comparisons between ancient Mediterranean worldviews and modern/postmodern worldviews. *Curricular area:* NT Elective; *Prerequisite:* NT 301

NT 411 Romans

This study of Romans focuses on the text in its original socio-historical context. Attention is given to the specific moral, spiritual and theological questions Paul takes up in the letter, treated from the standpoint of the ancient Mediterranean world as the cultural context of Paul and the Roman congregation(s). The significance of Romans for the practice of Christian faith today will be part of the class discussions. *Curricular area:* NT Elective; *Prerequisite:* NT 302

NT 419 Acts

This class will introduce the student to the Hellenistic world of the early church, the context of the early Jerusalem church, the various settings encountered by Paul, the unique organizing principles

evident in the Book of Acts, and the theological issues which are dealt with in each section of the book. *Curricular area:* NT Elective

NT 450 New Testament Theology

This course will introduce the student to the concepts, history, methods, challenge and joy of New Testament theology. This will be accomplished by exploring the origins, history and nature of NT theology as a distinct field of study; analyzing and articulating the theological framework and emphases of NT authors; describing and accounting for the unity and diversity of theological ideas present in the NT canon; and facilitating a process by which each student begins to develop her/his own approach to doing NT theology. *Curricular area:* NT; Required

NT 456 Parables of Jesus

An intensive study of the parables, their original settings, their use in the early church, the history of their interpretation and their modern application. *Curricular area:* NT Elective

MN 499 Sermon on the Mount

This course is an in-depth exegetical study of the Sermon on the Mount in English in light of its background, purpose and modern application to foster a wholehearted discipleship in a shallow world. *Curricular area:* NT Elective

OT 301 The Pentateuch

An introduction to the Old Testament, to the methods, work and results of biblical archaeology and to the discipline of biblical criticism. Students will be introduced to the content of the Pentateuch and to the many historical, political, religious and social events that shaped the history of the patriarchs and that molded later Israelite society. *Curricular area:* OT; Required

OT 302 The Former Prophets

This course introduces the methods and results of biblical criticism and how they affect biblical studies. It will also survey the history of Israel from the time of the nation's entrance into Canaan until the restoration of the nation after the Babylonian exile. Focus will be on the historical, political, religious and social events that shaped Israelite society and provided the impetus for the preaching of the prophets. *Curricular area:* OT; Required

OT 303 Wisdom Literature

This course will examine Israelite Wisdom literature setting it in its ancient Near Eastern context of Egypt and Mesopotamia. Students will read the books of Proverbs, Job, Ecclesiastes, Wisdom of Solomon and Ben Sira and analyze the way in which each writing defines Wisdom in its particular social setting. *Curricular area:* OT Elective

OT 304 The Major Prophets

An introduction to the books of Isaiah, Jeremiah and Ezekiel, and Daniel. It will emphasize the historical, political, social and religious situations that are an integral part of the message of the Major Prophets. *Curricular area:* OT Elective

OT 305 The Minor Prophets

An introduction to the books of the twelve Minor Prophets. The course will focus on the historical,

political, religious and social events that shaped the ministry of the Minor Prophet and provided the impetus for their preaching. *Curricular area:* OT Elective

OT 417 The Book of Daniel

An introduction to the theological background of the Book of Daniel. Special attention will be given to the apocalyptic movement and to the political, social and religious background that gave rise to the apocalyptic literature in Israel. *Curricular area:* OT Elective

OT 418 Old Testament Ethics

This course will introduce students to the theological, social, economic, and moral framework of the Old Testament ethics. Contemporary issues will be explored in relation to Old Testament teachings in order to help understand the relevance of the OT to today's ethical concerns.

Curricular area: OT, TE; *Prerequisite:* Any OT 300 level course

OT 419 Psalms

The focus of the course will be on the interpretation of the book of Psalms and its theology.

Students will analyze the genres, the historical and social backgrounds of the Psalms, and how these Psalms functioned in the ancient Israelite religion and its liturgical settings.

Curricular area: OT Elective; *Prerequisite:* OT 301 or OT 302

OT 423 Isaiah

To understand the book of Isaiah as a whole, students will learn the basics of canonical and redaction criticism as well as gain knowledge of contemporary scholarship which deals with the hypothetical reconstruction of the original text. Emphasis on themes running throughout the book and research into how these themes develop over the course of the book in its present form will enable the student to preach and teach Isaiah with confidence. *Curricular area:* OT Elective

OT 424 Jeremiah

An introduction to the Book of Jeremiah. This course will emphasize the historical, political, social and religious issues that are an integral part of the message of Jeremiah, and will provide guidelines that will help students to teach and preach from the Book of Jeremiah.

Curricular area: OT Elective; *Prerequisite:* Any OT 300 level course.

OT 428 Hosea

This course will: 1) help students gain an understanding of the content and message of the Book of Hosea; 2) provide students with guidelines for the interpretation of the biblical material in its literary, historical, and theological contexts; 3) help students preach and teach from the book of Hosea to meet the needs of today's society. *Curricular area:* OT Elective

OT 450 Women in the Old Testament

This course will help students to discover the important contribution of biblical women to the life, culture, religion and history of Israel. This course also will provide students with guidelines for the interpretation of the biblical material in its theological, cultural, social, and historical context, and will help students develop an appreciation for the Old Testament as an integral part of the Christian Scripture. *Curricular area:* OT Elective; *Prerequisite:* OT 301 or OT 302.

OT 451 Faith in Israel

This course will introduce students to the faith of ancient Israel and to the discovery of what the Biblical text has to say about God and the word, Israel and the nations, and about the human predicament. *Curricular area:* OT Elective; *Prerequisite:* OT 301 or OT 302

OT 453 Studies in the Book of Micah

An introduction to the historical and theological introduction to the Book of Micah. Special attention will be given to the prophetic movement in Israel, as well as the social and religious situation in Judah in the eighth century B.C. *Curricular area:* OT Elective

OT 458 Old Testament Theology

A study of the ideas of various sections of the Old Testament as expressions of Israelite religion. Major trends in Old Testament studies are consulted and weighed. *Curricular area:* OT, Required; *Prerequisite:* OT 301 or OT 302.

PC 301 Introduction to Pastoral Care

This introductory course is intended to help the student think theologically about the meaning and practice of pastoral care, develop her or his own understanding of the meaning and place of pastoral care in her or his ministry, develop an understanding of personal and interpersonal issues calling for pastoral care, and develop skills in the practice of pastoral care. *Curricular area:* PC; Ministry Elective

PC 302 Introduction to Pastoral Counseling

This introductory course is intended to help the student think theologically about the meaning and practice of pastoral counseling, develop her or his own understanding of the meaning and place of pastoral counseling in her or his ministry, develop an understanding of salient and typical issues in pastoral counseling, and develop skills in the practice of pastoral counseling. *Curricular area:* PC; Ministry Elective

PC 311 Conflict Mediation

This course is designed to equip participants with conflict mediation skills, which when used, will help them effectively work with congregations in various conflicted situations. It will give participants a theoretical framework and practical skills and experiences to support them in skillfully managing a mediation process. *Curricular area:* PC; Ministry Elective

PC 404 Pastoral Care of Women

A theologically based, practice-centered introduction to issues involved in pastoral care of women. This course is designed to help women and men deal with those factors that will impede effective pastoral care of women. *Curricular area:* PC; Ministry Elective

PC 418 Pastoral Care During Life Transitions

In ministry we guide and walk with people through many life transitions – aging, divorce, the birth of a child, relocation, to name only a few. We also lead congregations as they go through times of change, whether imposed or by choice. This course addresses the dynamics of shepherding people through times of transition and leading people into transitions. The course focuses on skills needed in caring for persons in transition. *Curricular area:* PC; Ministry Elective

PC 419 Pastoral Care in Times of Crises

People within the church and those outside of the church turn to pastors for help in facing crises. This course will explore the range of crises ministers face, will enable the identification of theological resources for supporting ministry in times of crisis and will develop skills in responding to crisis. Crises considered will include church crises and community crises as well as individual crises. *Curricular area:* PC; Ministry Elective

PC 430 Premarital and Marital Counseling

This course emphasizes skill training in the assessment and treatment of couples. Issues considered are: use of tools to assess differences in couples personality, communication skills, identifying and treating abusive behavior, dealing with betrayal, resolving conflict, and the use of pornography and its effect on the marriage relationship. This will be accomplished through class lectures, readings, and training in the use of the Taylor Johnson Temperament Test. The books and tapes required for this course will be the tools, needed in your own ministry to do premarital and marital counseling. *Curricular area:* PC; Ministry Elective

PC 432 Issues in Pastoral Counseling

This course is designed to equip pastors to support, nurture and encourage persons who are going through experiences related to grief and dying and will provide practical experience in preparing and conducting funeral or memorial services. *Curricular area:* PC; Ministry Elective *Prerequisite:* PC 301 or PC 302.

SM 301 Formation for Christian Ministry

This course is a small group experience under faculty leadership with designated readings, prayer, guided discussion, peer reflection and support. In addition, students participate in a vocational and ministerial professional assessment process. The primary agenda of the course is to assist students as they seek to understand themselves as followers of Jesus Christ, in pursuit of seminary training in order to serve Christ's church in ministry. *Curricular area:* SM; Required

SM 401/402 Internship

In the second year of study, students complete a two-quarter Internship (SM 401 and SM 402) in a local church or other ministry context. Internship provides opportunities for students to develop/enhance ministry skills under the supervision of an experienced pastor or ministry mentor. In class, students present case studies which are used to facilitate theological reflection and peer reflection designed to foster growth and a better understanding of one's ministerial identity, gifts and challenges. *Curricular area:* SM; Required

SM 501 Integrative Seminar

In this class students demonstrate their ability to integrate their knowledge of the theological disciplines with their practice and skill in ministry. This small group experience enables students to write a statement of faith (required by many denominations for ordination) and correlate that statement with a ministry application paper in which students apply their "stated" theology to a ministry issue. Recommended during last year of study. *Curricular area:* SM; Required

SM 502 Clinical Pastoral Education (CPE) (6 hrs. credit)

A supervised pastoral experience in a clinical setting accredited by the Association for Clinical

Pastoral Education, Inc. (ACPE), utilizes a concentrated experiential method of theological education which examines pastoral care practice in acute ministerial contexts with attention to the religious issues of illness and death, medical ethics, the formation of pastoral identity and development of interpersonal competence in ministry. In order to enroll in CPE at a site accredited by ACPE, students must complete an application (available online at www.acpe.edu) and interview with the hospital's CPE supervisor approximately six months in advance of the quarter they intend to complete CPE. A full-time basic unit requires an intensive experience of at least 10 weeks of involvement (40 hrs./wk). *Curricular area:* SM; Required or Ministry Elective; *Prerequisite:* PC 301 or PC 302 and completion of at least 30 hours of seminary coursework.

SM 503 Clinical Pastoral Education (CPE) - Extended Unit, Part 1 (3 hrs. credit)

See course description for SM 502 above. In an Extended CPE Program the student is able to complete the CPE requirement on a part time basis during two terms of study. Students register for SM 503 for Fall quarter. *Curricular area:* SM; Required or Ministry Elective; *Prerequisite:* PC 301 or PC 302 and completion of at least 30 hours of seminary coursework.

SM 504 Clinical Pastoral Education (CPE) - Extended Unit, Part 2 (3 hrs. credit)

See course descriptions for SM 502 and SM 503 above. This is the second part of SM 503. Students register for SM 504 for Winter quarter. *Curricular area:* SM; Required or Ministry Elective; *Prerequisite:* SM 503

SM 505 Second Full Unit of CPE (6 hrs. credit)

See course description for SM 502 above.

Curricular area: SM *Prerequisite:* SM 502

SM 506 CPE Half Unit, Non-extended (3 hrs. credit)

See course description for SM 502 above. *Curricular area:* SM; Required or Ministry Elective; *Prerequisite:* PC 301 or PC 302 and completion of at least 30 hours of seminary coursework.

SM 514 Clinical Pastoral Education (CPE) Equivalency (3 hrs. credit)

CPE Equivalency requires a clinical experience at DuPage County Convalescent Center or a site approved through consultation with the Associate Director of Supervised Ministry. Students must complete 160 hours of ministry—or approximately 16 hours per week for ten weeks—unless the student negotiates an alternative schedule with the site supervisor. An application form for CPE Equivalency and biographical statement (available on the Supervised Ministry Web page) must be submitted to the Director of Supervised Ministry for approval by the registration deadline for the quarter in which the student intends to enroll. Only students who are working full-time may enroll. This course is not accredited by the Association for Clinical Pastoral Education. Students intending on serving in professional chaplaincy positions upon graduation from seminary should enroll in SM 502 or SM 503 and SM 504. Students seeking ordination should contact their denomination to ascertain whether or not the CPE Equivalency will fulfill ordination requirements. *Curricular area:* SM; Required or Ministry Elective; *Prerequisite:* Completed application given to Supervised Ministry Office; PC 301 or PC 302 and completion of at least 30 hours of seminary coursework.

TE 301 Introduction to Christian Ethics

This course introduces students to Christian ethics as a practical discipline. The focus is on the

sources and process of moral decision. *Curricular area:* TE

TE 415 Pastoral Ethics: Ministering with Integrity in the Contemporary Context

This course will focus special attention on the moral dilemmas the pastor will face in ministry. In addition, special attention will be devoted to working out the “kind of person” each pastor must become in order to walk the life of ministry in the 21st century. Spiritual disciplines will be explored as the means to develop a pattern for ministerial life. *Curricular area:* TE

TE 417 Sexual Ethics and the Family

This course covers the fundamental moral issues concerning the Christian ordering of human sexuality in marriage and the family. Sexuality raises questions about our theological understandings of intimacy, love, God and creation. It also raises practical questions about the nature of moral discernment, personal character and “how do we marry?” Finally, it raises questions about brokenness, sin, grace, reconciliation and the church as redeeming community. This course will provide a foundation for addressing these issues in the Christian life. Through this course the student will critically interact with multiple theological points of view from a standpoint that attempts to be faithful to Evangelical commitments and the historical orthodoxy of the church. *Curricular area:* TE

TE 426 Medical Ethics and the Pastor

This course will cover the fundamental moral issues facing every Christian as he or she encounters modern medicine and many of the issues the pastor must face as he/she leads her congregation amidst the new worlds of modern medicine. *Curricular area:* TE

TH 301 Christian Theology I

This course is the first in a two-course sequence in basic theology which includes an introduction to the major loci in theological construction. The historical and traditional engagements with theological issues will be correlated with the student’s confession of faith and the biblical foundations of theology, the sociocultural contexts of faith and practice, and the life and mission of the Christian community. *Curricular area:* TH; Required

TH 302 Christian Theology II

An introduction to theological construction, engagement with the historical and traditional sources of theology and the practice of ministry. *Curricular area:* TH; Required Prerequisite: TH 301

TH 303 Theology of Church and Culture

The church’s relation to culture is important to one’s pastoral vocation since all Christians must choose how to live and make moral decisions within a culture. If the church can neither welcome all of culture nor reject it entirely, on what basis are Christians to navigate being a people of God amidst culture? The class will study theological principles for guiding such engagement between church and surrounding culture. It will guide the student through forming his/her own position on the church/culture relationship which should provide the basis for how each pastor will lead his/her congregation, shape the local congregation as a discerning people amidst the social and moral issues of our times, and provide strategies for witness, ministry and justice in the world.

Curricular area: TH, CC; Required for MDiv

TH 406 Christianity and Pluralism

An examination of the theological problem of modern pluralism as confronted by the Church in American culture. The course will attempt to address both the doctrinal and practical theological questions that pluralism presents to a pastor and her/his church. *Curricular area:* TH, CC, M, E; Ministry Elective

TH 409 Reconciliation and Racism: The Way of Faith

This course examines the origins and development of race and racism in our contemporary situation, analyzing both the objective and subjective dimensions of a context in which race matters and racism constitutes a worldview. In addition, the course examines and engages the resources of Christian faith and the biblical teaching in reconciliation in order to lead more intentionally in the struggle to overcome racism in church and society. *Curricular area:* TH or CC

TH 410 Contemporary Theology

A study of some leading Christian thinkers who have shaped the modern theological scene, beginning in the nineteenth century. The contribution of evangelical theology also will be addressed. The development and devolution of traditional theological loci are considered in relation to modern critical influences, the socio-cultural shifts brought by World and Cold Wars, the increasingly common distinctions known as 'modern' and 'postmodern.' Attention will be given to the interaction of scripture, hermeneutics, theological method, and the influences of gender, race and cultures. *Curricular area:* T

TH 423 Missional Theology

A missional theology is a belief (and a corresponding practice to that belief) that shapes a people for the social incarnational presence/ministry of the gospel in the world. Bringing to bear the fields of political theory and political theology, we will develop a method to explore this connection of belief to life, the shaping of a community into the mission of God. We will specifically explore the ways we talk about and practice scripture, the church and salvation, and how each doctrinal expression shapes the very character of a community for mission. *Curricular area:* TH or M

TH 431 Discerning the Triune God

In this course we will look into the historic roots, trunk and branches of the doctrine of the Trinity. By investigating the biblical bases that disclose the discernment and experience of God, attending to the diversity of opinion among leaders of the ancient church, and inquiring into the pastoral and discipleship implications, we will assess contemporary views of the trinity and contribute to the ongoing recovery of Trinitarian theology. *Curricular area:* TH

TH 445 Theological Identity in Baptist Life

This course will examine the historical and theological roots of Baptist identity. Students will be introduced to many of the streams of diversity which contribute to Baptist identity and thought; will be able to articulate an understanding of some of the broad spectrum of faith and practices that define the Baptist church; and will be equipped to articulate a personal understanding of what it means to proclaim oneself a Baptist. *Curricular area:* TH

TH 471 Jesus in History and Faith

This course examines the meaning, significance and theological understanding of Jesus as he is

portrayed in the scriptures, as he is interpreted in different contemporary contexts, and as he is handed on to us in the Great Tradition. *Curricular area:* TH

UR 301 Urban Ministry of the Church

This course will explore complex systems of urbanization and dynamics of holistic ministry in urban contexts with a special emphasis on justice to the oppressed. The class will visit urban ministries in the Chicago area to observe and interview practitioners in action. *Curricular area:* CC; Ministry Elective

UR 302 Urban Field Experience: Chicago

This course is designed to acquaint participants with the socio-cultural dynamics that affect the quality of life, inform theology, and challenge the manner in which ministry is conducted in our urban world. The course helps the student explore contemporary models of urban mission in the extraordinarily diverse context of Chicago. Much of the city is the course lab including visits, observations and interviews throughout the greater Chicago area. *Curricular area:* CC; Ministry Elective

UR 303 Urban Ministry: Creative Preaching

This course introduces the skill set and techniques of creative preaching in urban settings that encourages positive interaction between pastor and parishioners. Participants will gain practical as well as theological knowledge of creative preaching. *Curricular area:* CC, H; Ministry Elective

UR 305 Urban Ministry: Chicago II

See course description for UR 302 above. *Curricular area:* CC; Ministry Elective

UR 405 Toward a Theology of Urban Ministry

This course will read and analyze recent efforts to articulate theology for urban ministry and confront basic theological issues raised by the urban context. Focus will be on the changing dynamics of the urban context and culture as it relates to building faith communities and the local church. *Curricular area:* CC; Ministry Elective

WS 301 Theology of Worship and Spirituality

This course explores the biblical, historical and doctrinal foundations of the kind of weekly gathering that results in healthy, spiritual formation. *Curricular area:* W, S; Ministry Elective

WS 302 History of Worship and Spirituality

This course focuses on the movements of worship and spirituality and the various paradigms--the ancient, medieval, Reformation and modern. Special attention is given to the cultural context of each paradigm and the impact of culture on the worship and spirituality of the period.

Curricular area: W,S; Ministry Elective

WS 303 Current Practices of Worship and Spirituality

This course seeks to explore the intrinsic, yet often hidden, connections between the actions of our worship and the depth of our spiritual lives in Christ. Students will be invited to explore the vital connections of Christian spirituality to baptism and communion, keeping the Sabbath and observing the church year and their relationship to everyday life. *Curricular area:* W, S; Ministry Elective

WS 304 Life in the Spirit

This course will explore the spiritual implications of a relational spirituality rooted in the ongoing life of the Trinity and lived out in community with others. *Curricular area:* S; Ministry Elective

WS 405 Leading and Designing Worship

This course prepares students to design and lead worship services in a variety of contexts. Building on a foundation of establishing a philosophical framework in which to design and implement worship, specific elements and design forms or structures will be presented, experienced, analyzed and evaluated against the philosophical framework. *Curricular area:* W; Ministry Elective

WS 415 Multicultural Worship

This course introduces students to the issues of cross-cultural encounter in worship. Our focus will be to discover how culture informs our modes of worship. Topics will include: cultural identity, prayer, preaching, music, language, and non-verbal communication with special emphasis on the possibility of racial reconciliation through worship. We will examine barriers that separate various groups from each other within the family of God. *Curricular area:* W; Ministry Elective

WS 433 Worship in Baptist Traditions

This course will introduce students to the breadth of Baptist worship traditions through the study of the early to contemporary Baptist church. *Curricular area:* W; Ministry Elective

WS 450 Worship Spirituality

This course seeks to explore the intrinsic, yet often hidden, connections between the actions of our worship and the depth of our spiritual lives in Christ. Students will be invited to explore the vital connections of Christian spirituality to baptism and communion, keeping the Sabbath and observing the church year. *Curricular area:* W, S; Ministry Elective

WS 454 Sin and Salvation in Narnia

This course will explore the sins of the heart—pride, greed, envy, and the like—and their underlying contribution to the brokenness of life in Christian community. These core sins will be explored as an invitation for the formation of Christian character offered the believer, even, and perhaps, especially in the midst of difficult church situations. *Curricular area:* S; Ministry Elective

WS 458 Prayer in Life and Ministry

The purpose of this course is to expand and deepen the student's life of prayer, both personally and in the context of ministry. The emphasis in this course will be given to the nature of prayer as it is grounded in fervent evangelical Protestant faith. Class lectures and discussion will be Biblically based and practically focused, with the dual intent of inviting the student to enter more deeply into his/her own prayer life and enabling the student to assist others in their encounters with God.

Curricular area: W, S; Ministry Elective

WS 488 Spiritual Disciplines

This course will examine biblically and historically the spiritual disciplines such as prayer, meditation, contemplation, the ascetic disciplines (fasting, poverty and celibacy), love etc. Participants will also become acquainted with devotional literature upon which they will reflect in group discussions.

Curricular area: S; Ministry Elective

YM 301 Theology/Philosophy of Youth Ministry

This course will explore the theological foundations and philosophical principles of ministry to adolescents with assessment of personal gifts and personality in light of these foundations and principles. The course will include both a historical component and the development of an integrated philosophy leading to effective practice in authentic youth ministry settings.

Curricular area: CL; Ministry Elective

YM 302 Adolescent Development

This course is designed to take a critical and practical look at the research and theory on the development of adolescents. As such, this course attempts to accomplish the following goals: to provide an overview of development during adolescence, and to apply the information on adolescent development to the practice of youth ministry. *Curricular area:* CL; Ministry Elective

YM 303 Adolescent Culture

This course will focus on the spiritual, psychological, and social problems confronting American youth from historical, current and future cultural contexts and the behavioral, emotional and relational issues faced by millennial adolescents. *Curricular area:* CC; Ministry Elective

YM 410 Teaching Strategies in Youth Ministry

This course will discuss the mental and emotional development of adolescents and the principles and skills needed in order to effectively teach them. Students will outline a teaching strategy and will prepare several lesson plans that they can use in youth ministry. *Curricular area:* CL, ED; Ministry Elective

YM 411 Counseling Adolescents

This course will introduce students to the basic philosophy and practice of counseling adolescents from biblical perspectives. It will approach the subject in a “first response” manner which will be particularly helpful to pastors, ministers with youth, and leaders of para-church organizations. Students will be exposed to issues which grow out of the developmental process; disorders which begin with or are unique to adolescence, and prevention, intervention and referral strategies.

Curricular area: PC

YM 414 The Spiritual Formation of Youth

This course will help students understand postmodern adolescents and explore various ways that these adolescents develop spiritually. Students enrolled in this course will wrestle with today’s youth culture and develop a plan to help them grow in their relationship with God.

Curricular area: CL; Ministry Elective

YM 418 Sub-Culture Youth Ministry

This course will provide students with a personal experience of Christian youth subcultures in order to understand subculture origins, history, focus, audience, and theological underpinnings, with the intent to acquire skills for the local church to develop authentic relationships and ministry to subculture youth. *Curricular area:* CC, M, Ministry Elective

2010-2011 Academic Calendar

FALL QUARTER

September 27 - December 10, 2010

August

20 Fall Tuition Due

September

6 Labor Day (Seminary closed)
18 New Student Orientation/Registration
27 Classes Begin

October

1 Winter Quarter Syllabi Due to Dean's Office
1 Last Day to Add Classes; Drop Classes and Receive 100% Tuition Refund
8 Last Day to Drop Class and Receive 80% Tuition Refund
8 Board of Trustees meeting
15 Last Day to Drop Class and Receive 50% Tuition Refund
(Note: After this date, no tuition will be refunded for dropped classes)

November

5 Final Day to Register for Winter 2010 Classes - \$115 Registration Fee Due
(Note: Any registration and/or fee payments after this day will incur a \$50 late fee)
22-26 Thanksgiving Break (No classes will be held)
25-26 Thanksgiving Holiday (Seminary closed)

December

3 Winter Tuition Due
10 End of Fall Quarter
10 Last Day to Contest Grade from Summer Term
24-31 Christmas Break (Seminary closed until Monday, Jan. 3)

WINTER QUARTER

January 10 - March 18, 2011

January

8 New Student Orientation/Registration
10 Classes Begin
10 Spring Syllabi Due to Dean's Office
14 Last Day to Add Classes, Drop Classes and Receive 100% Tuition Refund
17 Martin Luther King, Jr. Day (Seminary closed)
21 Last Day to Drop a Class and Receive 80% Tuition Refund
28 Last Day to Drop a Class and Receive 50% Tuition Refund

(Note: After this date, no tuition will be refunded for dropped classes)

February

18 Final Day to Register for Spring 2011 Courses - \$115 Registration Fee Due
(Note: Any registration and/or fee payments after this day will incur a \$50 late fee)

March

4 Spring Tuition Due
18 End of Winter Quarter
18 Last Day to Contest a Grade from Fall Quarter
21-25 Spring Break (no classes will be held)

SPRING QUARTER

March 28 - June 3, 2011

March

26 New Student Orientation/Registration
28 Classes Begin

April

1 Last Day to Add Classes, Drop Classes and Receive 100% Tuition Refund
1 Summer and Fall Syllabi Due to Dean's Office
8 Last Day to Drop a Class and Receive 80% Tuition Refund
15 Last Day to Drop a Class and Receive 50% Tuition Refund
(Note: After this date, no tuition will be refunded for dropped classes)
22 Good Friday (Seminary closed)
29 Final Day to Register for Summer 2011 Classes (Tuition and Fees Due)
29 Final Day to Register for Fall 2011 Classes (Fees Due)
(Note: Any registrations after this date will incur a \$50 late fee)

May

16 Last Day to Contest a Grade from Winter Quarter
16 Grade Submission (pass/fail indication) for 2011 Graduates
16 Graduate's Accounts Must be Cleared with Library and Business Office
30 Memorial Day Observed (Seminary closed)

June

3 End of Spring Quarter
4 Graduation
24 Grades Due for Spring Quarter

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